



Livermore Area
Recreation and Park District
An independent special district

LIVERMORE AREA RECREATION AND PARK DISTRICT
REGULAR MEETING of the BOARD OF DIRECTORS
DRAFT MINUTES

WEDNESDAY, APRIL 28, 2021

2:00 P.M.

NOTICE: Coronavirus COVID-19

In accordance with Governor Newsom’s Executive Orders, members of the Livermore Area Recreation and Park District Board of Directors and staff participated in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.

DIRECTORS PRESENT: Directors James Boswell, David Furst, Jan Palajac,
Vice Chair Maryalice Faltings, and Chair Philip Pierpont

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Mathew Fuzie, Alexandra Ikeda, Fred Haldeman,
Jeffrey Schneider, Jill Kirk, Jessie Masingale,
Joseph Benjamin, Julie Dreher,
Linda VanBuskirk, Lynn Loucks, Megan Shannon,
Michelle Newbould, Patrick Lucky,
Robert Sanchez, Vicki Wiedenfeld

GENERAL COUNSEL: Rod Attebery, Allison Felkins, Neumiller & Beardslee

OTHERS PRESENT: PFM Financial Advisors LLC Sarah Hollenbeck
Jaime Trejo
Jones Hall David Fama
James Wawrzyniak
Oppenheimer & Co. Inc. Jeffrey Land
(Public Member) Melinda Chinn

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:

Chair Pierpont called the meeting to order at 2:01 p.m. All Directors were present, via Zoom. Chair Pierpont led the Pledge of Allegiance.

District Counsel Rod Attebery announced that Item 4.3 *Role of the Personnel Commission* would be pulled from the Agenda for further discussion by the Personnel Committee before it is brought back to the full Board.

2. PUBLIC COMMENT: None.

3. CONSENT ITEMS:

3.1 Approval of the Minutes of the Regular Board Meeting of April 14, 2021.

MOTION:

Moved by Director Faltings, seconded by Director Furst, approved the Minutes of the Regular Board Meeting of April 14, 2021, by the following roll call vote:

AYES: *Directors Boswell, Palajac, Furst, Faltings and Chair Pierpont*
NOES: *None*
ABSTENTIONS: *None*
ABSENT: *None*

4. DISCUSSION AND ACTION ITEMS

4.1 PENSION OBLIGATIONS BONDS

Chair Pierpont stated the Board would receive a presentation on the pension obligation bond (POB) opportunity and financing process by LARPD consultants.

Administrative Services Manager Jeffrey Schneider introduced LARPD consultants on the Zoom call who have been engaged to analyze and assess the prospect of issuing pension obligation bonds to lower the District's unfunded actuarial liability, currently at approximately \$13.3 million -- Financial Advisers Sarah Hollenbeck and Jaime Trejo with PFM Financial Advisors, LLC; Bond Counsel David Fama, Esq. and James Wawrzyniak, Esq. with Jones Hall; and underwriters represented by Jeffrey Land with Oppenheimer & Co. Inc. These advisors will help the District to navigate its way to a proposal that will be brought before the full Board for its consideration in early June. This material has been reviewed by the Ad Hoc Budget Committee in April.

PFM Financial Advisors LLC Managing Director Sarah Hollenbeck shared her screen and provided an in-depth report regarding "Pension Obligation Bonds Analysis" with input from Jaime Trejo, David Fama, James Wawrzyniak and Jeffrey Land. The presentation outlined the considerations and planning calendar associated with the decision to issue these bonds. The June 9th Board meeting is the target date for the Board to hear recommendations regarding the issuance of these bonds.

No action was taken.

4.2 CITY OF LIVERMORE TRAILS GRANT

Parks and Facilities Manager Fred Haldeman gave a brief report regarding the current status of the City of Livermore Trails Grant. He reported that in August 2019 the city of Livermore received approval for an allocation of funding from the Transportation Development Act, Article 3 (TDA). The TDA provides for funding for the construction or maintenance of paved pedestrian and bike trails or pathways. The City was allocated \$580,000 for this project. The city contracted with AMS

Consulting to conduct a trail survey and to create a risk matrix based on that survey. The final report prioritizing trail segments/risk rating was received this week. Mr. Haldeman also met with city planners this week to discuss how the projects would move forward and what percentage of the allocation LARPD would receive. At hearing that LARPD only has 10 percent available, approximately \$60k, and without additional money to add to that, it was determined that this would not provide for a large amount of asphalt work. LARPD then asked the City to go ahead and manage our portion of the project moving forward. Based upon the survey, one LARPD-owned trail considered “high risk” was identified as the Arroyo Mocho Trail inside Robertson Park. The city will identify the scope of this project and will continue to welcome our input as to how this project will move forward.

- In response to a question from Director Faltings, Mr. Haldeman said he will take a look at the trail near the horseshoe pits to determine if there is a grading problem causing wetness.
- In response to a question from Director Palajac, Mr. Haldeman said he will find out from the city if or when the report will become available for the public to look at.

No action was taken.

4.3 ROLE OF THE PERSONNEL COMMISSION

This item was pulled from the Agenda.

5. INFORMATIONAL ITEMS (No Action Required)

5.1 GENERAL FINANCIAL UPDATE

GM Fuzie stated that as the fiscal year comes to a close, the District’s finances are better than it had projected under a worst-case scenario. Administrative Services Manager Jeffrey Schneider added that financial results were reviewed with the Finance Committee at its April 19th meeting, and that same packet of information was provided to the Board members who were not a part of the Finance Committee. It reflected what GM Fuzie stated above, that the District is tracking on, or slightly better than, the revised Mid-Year Budget from an operating results perspective. He further reported that the District is in good shape from a cash perspective as well.

This was information only and no action was taken.

5.2 COVID-19 PROGRAM UPDATES

GM Fuzie gave a brief update regarding current District programs as we adjust to the current tier assignments. Additionally, LARPD has responded to the emergency by working with other local agencies to provide vaccination clinics for thousands of people here at the Robert Livermore Community Center as well as the May Nissen Community Center.

ESS and Open Space are ramping up for their future programs. We are in the middle of filling three Park Worker positions. Our outdoor parks and Open Space have been exceedingly popular while our indoor spaces have been closed.

Our Recreation Department just interviewed for two Recreation Coordinators this week, and two very dynamic candidates will be screened for potential hire.

Staff continues to manage the demand for programs as best as possible.

This was information only and no action was taken.

6. COMMITTEE REPORTS

- a) Director Palajac reported her attendance at the April 15, 2021 Program Committee meeting.
- b) Director Palajac reported her attendance at the April 20, 2021 Livermore Downtown, Inc. meeting.
- c) Director Furst reported his attendance at the April 15, 2021 Program Committee meeting. The Committee began a discussion on eBikes. He asked Board members, if they have strong feelings about allowing eBikes in parks that they let staff or Director Palajac know this, as the District will be moving forward with a policy to allow various categories of eBikes into the parks.
- d) Director Furst reported his attendance at the April 20, 2021 Personnel Committee meeting. The Committee held an assessment of candidates for the Personnel Commission. The Committee did not agree on the top two candidates, so he encouraged Board members to read the CVs and letters of interest from all five candidates for evaluation.
- e) Chair Pierpont reported his attendance at the April 19, 2021 Finance Committee meeting.
- f) Chair Pierpont reported his attendance at the April 15, 2021 Intergovernmental Liaison Committee meeting with the school district and the city of Livermore.

7. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

- a) Director Faltings stated that she received a recent newsletter from the City of Livermore, where, on the back page entitled “City Connections,” there is a list of services provided and phone numbers to contact; however, parks are not listed. She suggested that LARPD staff contact the City to inquire if LARPD may be inserted in this list under “Parks (see LARPD)” so that the public may know that LARPD is the place to contact for park information or issues.
- b) Director Faltings discussed the fact that California is in the midst of another drought this year. She would like to know how the District is planning to operate under drought restrictions and resulting fire season, especially in our open spaces.

8. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

GM Fuzie made the following announcements:

- a) He spoke with the City Manager regarding gravel on the Holmes Street undercrossing of the Arroyo Mocho Trail. It is unclear if this is LARPD’s responsibility. He will continue working with the City to clarify this issue.

9. ADJOURNMENT: The meeting was adjourned at 3:55 p.m.

APPROVED,

Philip Pierpont
Chair, Board of Directors

ATTEST:

Mathew L. Fuzie
General Manager and
Ex-officio Clerk to the Board of Directors