

Livermore Area Recreation and Park District

Staff Report

TO: Chair Furst and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda Van Buskirk, Executive Assistant
Rene Venus A. Dalusong, Executive Assistant

DATE: April 24, 2024

SUBJECT: District General Election

RECOMMENDATION: That the Board of Directors adopt Resolution No. _____, approving the following items:

- 1) Calling for the District's election for two Director seats on November 5, 2024.
- 2) Authorizing a charge to candidates for costs associated with Candidate Statements in the amount of \$500, said sum to be credited by the District against the costs of the Candidate's Statements as determined by the Registrar of Voters.
- 3) Requesting that the Board of Supervisors of Alameda County permit consolidation with the statewide general election on November 5, 2024.
- 4) Determining that the election precincts, polling places, voting booths and election officials in each of the precincts shall be the same as provided for the statewide election.
- 5) Authorizing the County of Alameda to canvass the returns of said election and mail the results to the District as soon as the result of the canvass is determined.

BACKGROUND: Two (2) seats on the Board of Directors, those currently occupied by Vice Chair Jan Palajac and Director James E. Boswell, are up for re-election in November 2024. The two seats to be filled are for four-year terms ending in December 2028.

As required by Public Resources Code Section 5787, all District elections are called, held and conducted in conformity with the Uniform District Election Law. The Livermore Area Recreation and Park District has chosen to hold its elections on the first Tuesday after the first Monday in even numbered years so that the General District Election can be consolidated with the State General Election. As such, the District should hold its next General District Election on November 5, 2024.

The resolution (draft attached) addresses the details listed above. This is standard procedure for the District in an election year.

ATTACHMENTS:

April 12, 2024 Letter from Registrar of Voters with Special District Election Timetable
Draft Resolution

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REGISTRAR OF VOTERS

ALAMEDA COUNTY • CALIFORNIA

TIM DUPUIS
REGISTRAR OF VOTERS

CYNTHIA CORNEJO
DEPUTY REGISTRAR OF VOTERS

April 12, 2024

TO: District Administrator
FROM: Cynthia M. Comejo, Deputy Registrar of Voters
SUBJECT: November 5, 2024 – General Election

Our records indicate that some of your District Directors terms will expire in the upcoming year. The regular election for directors in special districts will be held on Tuesday, November 5, 2024. Enclosed is a Timetable and a Jurisdictional Ballot Measure Structure outlining the manner in which you will file ballot measure materials (if any) associated with the November 5, 2024 – General Election.

Please note that the earliest requirement is due on Friday, June 14, 2024, a notice from your district specifying information on the seats that will be voted on in the upcoming election year. Enclosed is the "Notice of General District Election" form; please list the names of the incumbents whose terms are expiring, a map showing your current District boundaries; and provide details of any special requirements for said offices.

Please feel free to contact the Candidate Services Department at (510) 272-6960 if you have any questions in this regard.

Thank you for your cooperation.

Enclosures

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SPECIAL DISTRICT ELECTION TIMETABLE
November 5, 2024 General Election

Days Before Election	Action Taken By	Objective	Code Sections
July 3, 2024 (E-125)	District	Last day to file the Notice of Election with the Registrar of Voters. The notice shall bear the District Secretary's signature and district seal. The district shall send a copy to the county board of supervisors' office and shall contain the following information: (1) The elective office to be filled and the names of the incumbents. (2) The candidate requirements/qualification for each office. (3) Whether the seat is at-large, by district, or ward. (4) Whether the District or the candidate is to pay for the publication of Candidate's Statement. (5) A map showing the boundaries of each seat. Tie Vote Procedure: If governing body desires to resolve possible tie vote by conduct of a special runoff election rather than by lot, governing body must adopt such provision not less than 40 nor more than 125 days after certification of the election.	EC§10403 EC§10509 EC§10514 EC§10522 EC§10551 EC§15651
July 8, 2024 (E-120)	District Secretary	District Policies: Last day for the governing board of Districts to adopt or revise resolution of policies for candidate statements.	EC§13307
July 15 to August 9, 2024 (E-113 to E-88)	Registrar of Voters	Nomination Period: Candidate filing documents can be obtained Monday through Friday, 8:30 A.M. to 5:00 P.M.	EC§10603
August 9, 2024 (E-88)	District	Last Day to Request Consolidation of Election: Resolution requesting consolidation with statewide election must be filed no later than this date with the Board of Supervisors. This includes resolution to place local measures on state election ballot. A copy of the resolution must also be filed with the Registrar of Voters on or before this date.	EC§10403
August 10 to August 14, 2024 (E-87 to E-83)	Registrar of Voters	Extension Period: If the incumbent does not file a Declaration of Candidacy by the end of the nomination period, the seat will be extended for 5 calendar days.	EC§8022 EC§8024 EC§8204
August 15, 2024 (E-82)	Secretary of State	Random Alphabet Drawing: The drawing is to determine the order in which the candidates' names will appear on the ballot.	EC§13112
August 14, 2024 (E-83)	District	Last day for Submission of Direct Arguments for a measure (if any) to the Registrar of Voters Office. (300 word limit)	EC§9500-9502
August 19, 2024 (E-78)	District	Last day for Submission of Rebuttal Arguments for a measure (if any) to the Registrar of Voters Office. (250 word limit)	EC§9504
August 24 to September 3, 2024 (E-73 to E-63)	Registrar of Voters	Public Examination Period: The public has 10 days to inspect materials to be submitted for printing.	EC§9509
September 9 to October 22, 2024 (E-57 to E-14)	Registrar of Voters	Write-in Period: Filing documents for Write-in candidates can be obtained Monday through Friday, 8:30 A.M. to 5:00 P.M.	EC§8600-8605
October 7, 2024 (E-29)	Registrar of Voters	First day of mailing Vote by Mail Ballots and First Day of Early Voting in Registrar of Voters office.	EC§3001
October 21, 2024 (E-15)	Registrar of Voters	Last day to register to vote for the November 5, 2024 General Election.	EC§2102, EC§2170
October 29, 2024 (E-7)	Registrar of Voters	Last day to apply for a Vote by Mail Ballot: Applications must be received by our office no later than 5:00 P.M.	EC§3001
November 5, 2024 (E-0)	Registrar of Voters	Election Day: Polls open from 7:00 A.M. to 8:00 P.M.	
December 5, 2024 (E+30)	Registrar of Voters	Certified Results: No later than this date, the Registrar shall prepare a certified statement of the results and submit it to the governing body.	EC§15301 EC§15372
(+5) After Official Canvass		Deadline for voters to file a request for a recount is 5 days after the Registrar signs the Official Canvass.	EC§15620

*When a deadline falls on a weekend or holiday, the deadline is extended to the following business day.

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**THE BOARD OF DIRECTORS
OF THE
LIVERMORE AREA RECREATION AND PARK DISTRICT**

RESOLUTION NO. 28XX

**A RESOLUTION CALLING FOR THE DISTRICT'S GENERAL ELECTION
ON NOVEMBER 5, 2024 AND REQUESTING THAT
THE BOARD OF SUPERVISORS OF ALAMEDA COUNTY
PERMIT CONSOLIDATION WITH THE STATEWIDE GENERAL ELECTION
ON NOVEMBER 5, 2024**

WHEREAS, under Public Resources Code Section 5787, all District elections are called, held and conducted in conformity with the Uniform District Election Law; and

WHEREAS, the Livermore Area Recreation and Park District has chosen to hold its election on the first Tuesday after the first Monday in an even numbered year in order that the General District Election can be consolidated with the State General Election also held at that time; and

WHEREAS, said District should hold its next General District Election on November 5, 2024; and

WHEREAS, the elective offices to be filled at said election are two (2) members of the District Board of Directors; and

WHEREAS, the two seats to be filled during said election are for four-year terms ending in December 2028.

NOW, THEREFORE BE IT RESOLVED, that a General District Election shall be held in this District on November 5, 2024, for the purpose of electing two (2) members to the District Board of Directors.

BE IT FURTHER RESOLVED, that the Board of Directors authorizes that candidates for the Office of Director shall pay to the District, upon the filing of candidacy papers, \$500 for the costs of printing, handling, translating and mailing their Candidate's Statements, said sum to be credited by the District against the costs of the Candidate's Statements as determined by the Registrar of Voters.

BE IT FURTHER RESOLVED, that said Board hereby requests that the General District Election in the District on November 5, 2024, be consolidated by the Alameda County Board of Supervisors with the Statewide General Election to be held in this County on the same day.

BE IT FURTHER RESOLVED, that the election precincts, polling places, voting booths, and election officials in each of the precincts shall be the same as provided for the Statewide election on said day.

BE IT FURTHER RESOLVED, that Alameda County is hereby authorized and instructed to canvass the returns of said election and that a statement of results be mailed to this District as soon as the result of the canvass is determined.

ON MOTION of Director xxxxx, seconded by Director xxxxx, the foregoing resolution was passed and adopted this 24th day of April, 2024, by the following roll call vote:

AYES: *Directors ()*
NOES:
ABSTENTIONS:
ABSENT:

Approved this 24th day of April, 2024,

David Furst
Chair, Board of Directors

ATTEST:

Mathew Fuzie
General Manager and ex-officio Clerk
to the Board of Directors