

LIVERMORE AREA RECREATION AND PARK DISTRICT

**FACILITIES COMMITTEE**

MINUTES

THURSDAY, DECEMBER 14, 2023  
2:30 PM

Robert Livermore Community Center  
4444 East Avenue, Livermore, California 94550  
West Conference Room

**Committee Members Present:** Directors Palajac and Furst

**Staff Present:** Mat Fuzie, Jill Kirk, Fred Haldeman, David Weisgerber,  
Linda VanBuskirk, Kendahl Hettick, Pamela Healy

**Members of the Public Present:** None

1. **Call to Order:** Director Palajac called the meeting to order at 2:30 p.m.

2. **Public Comment:** There were no members of the public present.

3. **Approval of the Minutes of the Facilities Committee Meeting held on November 2, 2023**

**Action:**

- The Minutes of the Facilities Committee Meeting held on November 2, 2023 were approved unanimously as submitted.

4. **Plans for Camp Shelly:** CSM Kirk gave a verbal report. CSM Kirk shared they originally planned for this to run for three weeks in the summer, however, the LVJUSD recently changed the school year calendar, so it will now run for two weeks. Campers will arrive on a Monday and depart on a Thursday and will include hiking, camping basics, etc. Staff are planning for a 1:10 ranger to child ratio. This program may be a candidate for LARPD Foundation scholarship funding and/or State Parks temporary equipment usage. Director Furst suggested an emphasis on promoting this opportunity to low-income children.

**Action:** This was a discussion only; no action was taken.

5. **Procedures for Guided Hikes (Patterson Ranch Trail):** Procedures discussed below are only for the Patterson Ranch trail and were vetted through Zone 7.

- LARPD will schedule hikes using the same calendar as remaining LARPD programs. (flexible to weather conditions)
- Register for each hike through ACTIVE, will create a roster of attendees.
- Hikes must be led by either an LARPD Open Space staff person or trained volunteer. Volunteer must be first aid/CPR trained.
- Max ratio is 1-15, no more than 30 per group.
- If volunteer led, they must call ranger cell when group returns.

**Action:** This was a discussion only, no action taken.

**6. Planning for Future Trails and Trail Connectors (Standing Item):** There are no new updates on this item.

**7. CIP Update/List of all CIP Projects:** Community Outreach Supervisor David Weisgerber provided a handout (attached) to the Committee and reviewed each project listed. A brief recap is as follows:

- I. The following projects were removed from the CIP list: ESS Buildings Remodel; Patterson Ranch Trail; Shade Structure at Mocho Park; Trevarno Roof.
- II. The following projects were completed: Aquatics Scoreboard; HVAC at Trevarno/Little House; Joe Michell Building; Synthetic Turf at Robertson Park; Trevarno Road Water/Sewer Assessment District; SGP-Wetmore Path; Damaged Pipe at Holdener Park Path; SGP Paved Trail Erosion/Reroute.
- III. The following projects are pending or in progress: Aquatics Slide Repair; Community Garden at Mocho Park; Bike Pump Track; Restrooms at Sycamore Grove Park; Cresta Blanca and Senior Lobby Flooring at RLCC; Sycamore Grove Amphitheater; Turf Replacement at Cayetano; Playground Replacement Program: FY23-24: Jack Williams Park; Playground Replacement Program: FY23-24: Ida Holm and Playground Replacement Program: FY23-24: Bill Clark Park.

**Action:** This was a discussion only; no action was taken.

**8. Directors' and/or General Manager's Reports or Announcements:**

- a) Director Furst asked EA Linda VanBuskirk to touch base with him about Board Committee assignments for next year.
- b) GM Fuzie shared that our new legal counsel (as selected by the Board at the 12/13 Board meeting) will be Andrew Shen, Esq. of the Renne Public Law Group. This is expected to take effect as of the first regular Board meeting in January 2024. He also shared that regarding our MPA with the LVJUSD, we are moving forward with the list of fields we would like to use. We are working on the agreement.
- c) COS David Weisgerber shared that the RFQ for on-call professional services has been put out for services for the period of the next 5 years. It was noted, the May Nissen feasibility study needs to be included in the RFQ.

**9. Adjournment:** The meeting was adjourned at 3:31 p.m.

/ph

**CIP Project Updates - Facility Committee, 12/14/23**

Project Name	Project Update	Tenatative Start Date	Budget FY 23/24	Current Bid
Aquatics Slide Repair	Waiting on proposal from contractor for needed repairs and paint. Gel coating the slide would be a supplemental project done in coordination with the repairs.	Spring 2024	\$ -	\$ -
Community Garden at Mocho Park	AT&T project approval was recinded by City Council. LARPD plans to proceed with community garden project. ADA parking and curb cutting will require engineering and CEQA. Next steps include rendering.	Spring 2024	\$ 90,000	\$ -
Bike Pump Track	O'Dell Engineering working with Spohn Ranch on plan resubmittal addressing comments from COL.	Spring 2024	\$ 805,917	\$ 817,000
Restrooms at Sycamore Grove park	Consultant is expecting full topo map and site plan to be ready by January. Consultant will work with Romtec to resubmit plans. Rural firefighting water tank has been approved by county (NFPA 1142)	Spring 2024	\$ 204,760	\$ 195,000
Cresta Blanca and Senior Lobby Flooring at RLCC	Project scheduled for December 15-29, 2023	Dec-23	\$ 95,000	\$ 79,980
Sycamore Grove Amphitheater	Met with O'Dell Engineering to complete feasibility study with direction on scope and style.	FY 23/24	\$ 300,000	\$ -
Turf Replacement at Cayetano	Planned for FY 24/25	July/August 2024	\$ 800,000	\$ 992,000
Playground Replacement Program: FY 23/24: Jack Williams Park	Equipment has been ordered. Install in the Spring/Early Summer by Ross Recreation.	Spring/Summer 2024	\$ 250,000	\$ 244,216
Playground Replacement Program: Ida Holm	Equipment has been ordered. Install in the Spring/Early Summer by Ross Recreation.	Spring/Summer 2024	\$ 250,000	\$ 239,316
Playground Replacement Program: Bill Clark	Equipment has been ordered. Install in the Spring/Early Summer by Ross Recreation.	Spring/Summer 2024	\$ 200,000	\$ 203,365

Completed Projects	Project Update	Status
Aquatics Scoreboard	Final installation was completed in the first week of December	Completed
HVAC at Trevarno / Little House	HVAC system installed by staff.	Completed
Joe Michell Building	Received final approval from Division of State Architect (DSA)	Completed
Rodeo Stadium Improvements	Work completed week of May 1, 2023	Completed
Syntehtic Turf at Robertson Park	Project Complete	Completed
Trevarno Road Water/Sewer Assessment District	Project Completed September 2023	Completed
SGP - Wetmore Path	Project Completed with City of Livermore on 10/17/23	Completed
Damaged Pipe at Holdener Park Path	Work completed 8/24/23	Completed
SGP Paved Trail Erosion/ Reroute	Ashphalt removed from stream on 8/8. Trail reroute completed by 9/8.	Completed

Removed from CIP List	Project Update	Next Steps
ESS Buildings Remodel	Completed exterior repairs with LARPD staff. Future classroom updates on hold.	Staff will revisit scope with Community Services Manager
Patterson Ranch Trail	Project hold pending further discussions with Zone 7	Coordinating staff/volunteer led guided hikes
Shade structure at Mocho Park	Stand alone shade structure came in higher than expected. Staff will incororate shade as part of playground replacement program.	Mocho scheduled for replacement within 5 years.
Trevarno Roof	Immediate issues repaired. Replacement postponed	Staff will monitor status roof status