



Livermore Area  
Recreation and Park District  
*An independent special district*

**GENERAL MANAGER'S MONTHLY UPDATE  
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS  
DRAFT MARCH 2023**

**TO: BOARD OF DIRECTORS**

**FROM: MATHEW FUZIE, GENERAL MANAGER**

*Information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only.*

**GENERAL SUMMATION:**

February and March have been very focused on assessment and recovery from the New Year's storm damage. This is going to be a long process of recovery since this was a FEMA Declared Emergency. We are working with the City of Livermore engineers on assessment, planning and estimation of costs for recovery. We will apply for FEMA grants to help pay for the repairs necessary to return to normal operating conditions.

A disturbing discovery of glass deliberately placed on and around some of our play structures in neighborhood parks has been handed over to the Livermore Police Department (LPD) for investigation. LPD is handling both the investigation and the public outreach. We are assisting in both parts, following the lead of the Police Department.

LARPD Board of Directors conducted their first session of a Board Retreat with senior staff in attendance. The goal of the Board Retreat is to create a Strategic Plan as well as clearly define the roles of the General Manager and the Board Members. The process will continue in the very near future.

The General Manager has completed the required TB testing with a negative result, meaning a positive outcome.

The General Manager applied and has been accepted into Rotary International and will be inducted during the March 8 lunchtime meeting.

**BOARD OF DIRECTORS:** In February, Board members attended a Board Retreat, two regular board meetings and three committee meetings. Some Board Members attended former Board Member Dale Turner's Celebration of Life Service. Directors also attended meetings at the following:

- Livermore Cultural Arts Council (LCAC)
- Chamber of Commerce Business Alliance
- Livermore Downtown, Inc.

A second Board Retreat for sometime in March will be scheduled.

Board actions for the month included:

- Resolution No. 2774 determining to conduct meetings of the LARPD Board of Directors using teleconferencing pursuant to Government Code 54953 as amended by AB 361 for the period February 8, 2023 to March 10, 2023.
- Resolution No. 2775 determining to conduct meetings of the LARPD Board of Directors using teleconferencing pursuant to Government Code 54953 as amended by AB 361 for the period February 22, 2023 to March 24, 2023.
- Resolution No. 2776, approving District Notice 10, Employee Discounts.
- Resolution No. 2777, nominating General Manager Mathew Fuzie for election to the CSDA Board of Directors-Bay Area Network, Seat C, for the 2024-2026 term.
- A motion accepting the completed District Audit for Fiscal Year 2021-2022.

### **HUMAN RESOURCES:**

#### **Recruiting Efforts:**

- New hires since February: (15)
- LARPD continues to add employees strategically. We are ramping up our Maintenance and Parks staff to meet demands coming back out of COVID as well as to address the District equipment and grounds as they mature. Therefore, we have added (8) additional benefitted employees to the Parks and Maintenance group.
- Youth Services has hired (1) casual employee since the beginning of February. These positions continue to be the hardest to fill. We completed another social media blitz as well as attended a career fair targeted to early childhood careers.
- Recreation hired (4) employees (two of whom are benefitted).
- There were (3) departures: Recreation Leader, Maintenance Technician and Recreation Coordinator.
- HR attended a career fair at Granada High School on 2/22/23 for summer recruitments.

#### **Training:**

Training was held with Ranger Seth and Ranger Doug. Many districts are experiencing an uptick in negative interactions with the public. Conditions such as weather and pandemics contribute to escalations and hostility mis-directed toward staff. On March 1<sup>st</sup> the rangers provided supervisors and front-line staff with insights on how to manage and handle challenging people and situations. They shared experiences from working at prior districts and LARPD.

#### **Diversity Equity and Inclusion (DEI) Certification:**

Human Resources Analyst Chelynn Watkins completed the DEI certification through SHRM. **Diversity** is the presence of differences within a given setting. In the workplace, that can mean differences in race, ethnicity, gender, gender identity, sexual orientation, age and socioeconomic class. It can also refer to differences in physical ability, veteran status, whether or not you have kids — all of those are components of diversity. **Equity** is the process of ensuring that practices and programs are impartial, fair and provide equal possible outcomes for every individual. **Inclusion** is the practice of ensuring that people feel a sense of belonging in the workplace. This means that every employee feels comfortable and supported by the organization when it comes to being their authentic selves. The District will be forming a DEI committee to help address and promote DEI in the coming months. This is a natural progression from the adoption of one of our LARPD values of **promoting inclusion**.

Technology conference:

Human Resources Analyst Amber Maugeri attended an HR technology conference in San Francisco to gain insights in HR productivity tools.

Compliance:

One of our public health requirements is to ensure that our staff is free from TB. The initial push to ensure the population was TB free occurred approximately four years ago. The requirement is re-testing every four years. As this is a collective time sync for staff, the District chose to have an onsite TB clinic. Over 60 employees were tested for TB.

Coming Attractions:

The ALL HANDS staff meeting has been pushed to March due to the TB clinic.  
Employee Reviews are underway.  
Summer hiring is ramping up.

**BUSINESS SERVICES - FINANCE/INFORMATION TECHNOLOGY/CUSTOMER SERVICE:**

Finance:

1. FY22-23 Mid-Year Budget and Preliminary FY23-34 Budgets: Staff have completed their work on FY22-23 Mid-Year Operating and CIP budgets in preparation for the March 8<sup>th</sup> Board Budget Workshop and subsequent Board Meeting. A review was completed with GM Fuzie and the Core Management team on February 24<sup>th</sup>.
2. FY21-22 Annual Financial Audit: in partnership with the District's audit firm James Marta, staff presented the annual audit to the Board at its February 22<sup>nd</sup> meeting and the Board unanimously accepted the report.
3. In conjunction with the Facilities and Parks Manager, staff completed financial models to provide for rate and volume-based projections of utilities (gas and electric) and water (by location) that now forms the foundation for the 18-month budgets for these expense items.
4. The Finance Officer facilitated several training sessions for District staff that covered various aspects of the District's registration software tool, Active.
5. Financial Results through January, 2023: The District's Net Operating Results for the month January are right on budget \$13k favorable despite the fact that Redevelopment Agreement tax dollars were budgeted at \$98k while actuals arrived a month ago at \$126k. Year-to-date results through January thus remain \$1.2million favorable, though inflated by \$200k due to the timing of Election Fees, which were assumed in December but which have yet to hit our actual results.
6. Staff completed its updates to the maintenance and parcel tax impact assessments for the Isabel Neighborhood Plan and have communicated these to the City, who will use them to help formulate their estimates for the Community Facilities District (CFD) that will be required to ensure adequate funding for maintenance of the three parks that are contained within that plan.

7. Agreements: Staff reviewed the City's redlines to our update to the Sunken Gardens property lease and the City is making some adjustments to the document that staff proposed. The Master Property Agreement (MPA) is close to conclusion, with the lone open item being the City's input on risk management language. The Revenue Sharing Agreement with the City (for cell towers on city property that we manage), was to be presented to the City's Planning Commission/ Council in February (as of this writing, no word on the status of it). We have received the City's agreement for the assignment of responsibility for operating the vineyard at Ravenswood and it currently sits with Neumiller & Beardslee for approval "as to form". Permitting reviews between the City and vendors for two new cell towers (one at Max Baer and the other at Robertson Park) continue.

#### Information Technology:

1. The long-delayed upgrade to RLCC's internet bandwidth from 100mbps to 250mbps was completed on February 9<sup>th</sup>.
2. IT has made progress on a framework for end-user training: a survey will be sent the week of February 27<sup>th</sup> that will focus on staff's view of on-going support as well as areas with which they need assistance. We will use the survey results to develop training materials that will be housed on the intranet and complemented by 1/1 sessions that staff can schedule with IT technicians. An automated sign-up process for 1/1 sessions with IT consultants has been created and will be rolled out by March. Group training sessions on commonly perceived needs will be created as well.
3. Work continued on the activation of email addresses for all staff who previously did not have an LARPD email and completion of this effort will occur in February.

#### **COMMUNITY SERVICES:**

##### Youth Services:

Extended Student Services (ESS) programs are going very well. February was full of Red, White, and Pink art, cookies, and Valentines. Staff and children are happy and having fun doing projects and enjoying the visits from our wonderful Rangers. Enrollment is up a little, and we are still searching for Teacher Qualified Staff to fill vacancies.

We participated in the LVJUSD Kindergarten registration event on Feb 22 and 23. We discussed our program with new parents and handed out waitlist forms and program descriptions.

We will be re-opening Rancho ESS on August 1, 2023, and provide afternoon care only. We will continue to provide our Preschool and Pre-K programs in the morning.

Preschool is doing well, and we are fully enrolled at most all sites. Kids are progressing in their socialization, partner play, and learning how to do simple things like opening their lunch boxes and backpacks and zipping jackets. These simple things are major milestones for our little guys.

After School Education and Safety (ASES) program is fully enrolled to meet the grant requirements. The students in this program have the Rangers come twice monthly and

Recreation every week. We will start our swim safety lessons for Junction in April. Marylin completed this program in October 2022.

Aquatics:

	<b>Total Bought</b>		<b>Usage</b>
<b>Lap Swim</b>			
Lap Swim Light	25		137
Lap Swim Senior Light	32		197
Lap Swim Unlimited	5		62
Lap Swim Senior Unlimited	21		222
Adult Drop In	152		152
Senior Drop-in	218		218
<b>Lap Swim Totals</b>	<b>453</b>		<b>988</b>
<b>Water Exercise</b>			
Water Ex Light	0		0
Water Ex Senior Light	15		94
Water Ex Unlimited	0		0
Water Ex Senior Unlimited	7		69
Water Ex Adult Drop-in	0		0
Water Ex Senior Drop-in	47		47
<b>Water Exercise Total</b>	<b>69</b>		<b>210</b>
	<b>Bought</b>		<b>Usage</b>
Lap Swim	453		988
Water Exercise	69		210
LAC RLCC			160
LAC MN			120
Masters			40
<b>Total</b>	<b>522</b>		<b>1518</b>

Community Outreach:

This month, the Outreach team focused on migrating to our new website platform, Streamline, which includes migrating the information from our current website and inputting the Summer Activity Guide information. Both should be available by mid-March. Summer registration begins on Wednesday, March 29. We have also continued to keep the community up to date on the progress and reopening of Sycamore Grove Park in phases as the damage is assessed and addressed by the Rangers.

Open Heart Kitchen Meal Program:

**January Meals:**

Senior Meals: 1419 meals served to 142 unique seniors.

Hot Meal Program: 4556 meals served to 1430 hot meal clients.

Volunteer Program:

The Livermore community responded in a huge way to our request for Valentine's cards for seniors. We received over 800 cards that were distributed to the Open Heart Kitchen Senior Lunch Program, Meals on Wheels, and to senior living communities throughout Livermore. We were also able to schedule multiple volunteer days at Sycamore Grove park to help restore some of the trails that were damaged during the January storm event. Additionally, we're transitioning to a new volunteer management software, Better Impact, to assist with recruiting, tracking, and reporting volunteer hours moving forward. That will be fully rolled out during the teen summer volunteer program.

Upcoming Key Dates/Events:

**Astronomy for Kids, Night Hike:** Saturday, March 4 at Sycamore Grove, 6pm. Meet Ranger Christine at the park after dark to enjoy our spring night skies. We'll gather at the Wetmore entrance to the park before walking out. Weather permitting, we should have a dark and clear sky to stargaze. [MORE INFO](#)

**Nature Storytime at Sycamore Grove:** Sunday, March 5 Join us at the Native Garden at Sycamore Grove Park for a nature-themed story time. [MORE INFO](#)

**Living with Alzheimer's, Beings** March 15 (3-part Series) RLCC. There are three separate programs covering Early Stage, Middle Stage, and Late-Stage issues. Middle Stage is the most requested. This program is a 3-part series that is scheduled as one 2-hour session a week for three consecutive weeks. [MORE INFO](#)

**Mystery Movie (50+):** Wednesday, March 8. Join us for our monthly movie at the Vine Cinema with friends! We will be surprised by what movie we see. After the show, join us for appetizers at Zephyr Grill and Bar to chat about the movie and produce our collective "review" of the film. [MORE INFO](#)

**Open Space Volunteer Days:** 3<sup>RD</sup> Saturday of the month, March 18. Every 3rd Saturday of the month, join Ranger Seth for a volunteer work day in the park. From removing invasive plants to litter pick-ups to trail maintenance, volunteers will help maintain Sycamore Grove Park as a beautiful and healthy place for visitors and wildlife. [MORE INFO](#)

**Kids Night Out: March Madness:** Saturday, March 11. We are bringing back our popular Kids Night Out series now with special theme nights! We'll provide your child with a night full of fun activities and games, as well as a pizza dinner. [MORE INFO](#)

**How to Age in Place: Hiring and Working with a Caregiver:** Tuesday, March 23, RLCC: This free presentation from Legal Assistance for Seniors. They will review definitions of skilled care and personal care and explains available payment sources, tips for success, and how to identify care needs to remain in the home safely, explain the differences between hiring through an agency or other methods, and provides resources for how to hire and maintain employment of a caregiver. [MORE INFO](#)

**Español in the Stars: Bilingual Astronomy & Mythology:** Sunday, March 26, Sycamore Grove Park. Join Rangers Mae and Vickie to learn how the Spanish language relates to our solar system as we uncover astronomical codes and reveal mythological legends of the past.



The program will be in English, so prior knowledge of Spanish is not required—we will all learn new words together! [MORE INFO](#)

Senior Services:

February had some great activities and socials for our seniors! Forty-one seniors joined Richard Finn for his Old Country Schools of Livermore presentation, and 13 more joined Fredrick Douglass for an Afternoon at the Firehouse Arts Matinee. Our Mystery Movie and Review at the Vine had 20 seniors, and nine registered for our San Francisco Movie Tour. Not to be outdone was our Hearts, Treats, and Totes Social with 20 seniors and our Pink Martini Concert with 45 registered. Some great seminars were offered, like Medicare Alert: How to Help Prevent Medicare Fraud & Abuse, and our new Sensational Seniors: Transitioning to a New Home grew to 13 seniors. Tax season is upon us, and AARP is back, offering tax assistance to our seniors and providing four agents to accommodate multiple appointments on Tuesdays. Classes with strong showings are Line Dancing with Gary at 28 total participants between 3 classes. Strong participation in Zumba Gold with Alice and Zumba Gold with Christina averaging ten between their classes. Our Light & East Aerobics, along with Chair Strength, Balance, and Flexibility, are also averaging ten between their classes. Drop-in Billiards, Bridge, Mahjong, and Woodcarving round out activities throughout the month of February.

Open Space:

<b>February 2023 Open Space Programs</b>	<b>Number of programs</b>	<b>Number of Participants (TOTAL)</b>
Open Space School Program	8	247
ESS	6	240
ASES	3	135
Ranger Programs	6	111
Sycamore Science Camp	10	217
Jr. Rangers (ages 9-12)	5	59
Special Events	1	175
Hoot Owl	1	20
Volunteer Programs	1	24
Sprouts	1	32
<b>Totals</b>		<b>1273</b>

As the water receded and the trails out at Sycamore Grove Park dried, the staff quickly worked to repair trails and open up as much of the park as possible to the public. It is amazing to see so many happy people back out in the park. We continue to work on trail maintenance to ensure the damaged trails are safe for public use and ready to open. The trails we have reopened this month include Sycamore Trail, Dry Creek Trail, Wagon Loop, Quail Run, and Meadowlark Loop.

We had a great month providing programming to the public. We continued our Junior Rangers this month. Ranger-led kids adventured through the park, seeing some of the changes from the rains earlier in the year.

In class, ASES and ESS programs continued this month. It is always great to reach a new group of kids with topics about nature and the natural world.

We did an amazing Ravenswood Day event for roughly 90 Livermore school kids this month. Another group of kids learned about the history of and how some people lived during the turn of the century in Livermore.

We look forward to March as the weather hopefully gets warmer, and we get more hours of light. Our programming will be exciting this spring as we get rolling into summer.

Facility Rentals:

Facility rentals are held at the Ravenswood Historic Site, the Robert Livermore Community Center, and the Veterans Memorial Building. Facility rental information is located on our website at [larpd.org](http://larpd.org).

Facility	Type of Activity	Total Rentals for the Month	Total Monthly Hours
Ravenswood	Facility Rentals	0	0
Ravenswood	Wedding Rehearsals	0	0
Ravenswood/RLCC/Veterans	Facility Rental Tours	20	20
Ravenswood	Photo Permits	3	6
Veterans Hall	Facility Rental	0	0
Veterans Hall	On-going Rentals	0	0
RLCC	Facility Rentals	15 (1 moved from Veterans Hall)	142
RLCC	On-going Rentals	5	20
<b>Total Facility Rentals for the Month:</b>		<b>43</b>	<b>188</b>

Facility Operations:

Facility operations staff are scheduled Monday through Friday from 7:30 am-10:00 pm to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals.

- Day-to-Day Operations & District Support:

Operations	Staff	Days	Time	Total Hours Weekly	Total Hours Monthly
Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall	1	M/W/F	6:30 am-9:30 am	9	36



RLCC Operations & Custodial	3	M-F	7:30 am-10:00 pm	217.5	870
RLCC Operations & Custodial	2	Saturdays	8:00 am-8:00 pm	24	96
Park Restrooms: Field Rentals	2	Sat	8:00 am-8:00 pm	24	48
Park Restrooms: Field Rentals	2	Sun	7:00 am-3:00 pm	16	32

- Community Services program and service support:

<b>Program</b>	<b>Task</b>	<b>Staff</b>	<b>Days</b>	<b>Total Hours Weekly</b>	<b>Total Hours Monthly</b>
Open Heart Kitchen	Setup & Takedown	2	M-F	15 hours	60 hours
Pet Food Distribution	Setup & Takedown	2	Wednesdays	30 minutes	2 hours
Occasional Events (Seniors; 1-2/mo.)	Setup & Takedown	2	Days vary	30 minutes	1 hour
Line Dancing	Setup	1	Mondays, Tuesdays, Thursdays	30 minutes	6 hours
Golden Circle	Setup & Takedown	2	Mondays	30 minutes	2 hours
Movie Madness	Setup & Takedown	1	Monday	1 hour	2 hours
Tai Chi	Setup & Takedown	2	Monday, Friday	30 minutes	2 hours
3-D Greeting Cards	Setup & Takedown	1	Friday	30 minutes	1 hour
Mah Jong	Setup & Takedown	1	Wednesday	30 minutes	2 hours
Estate Planning	Setup & Takedown	1	Thursday	30 minutes	1 hour
AARP Tax-Aide	Setup & Takedown	1	Tuesday	30 minutes	2 hours
Light & Easy Aerobics	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
Strength, Balance, and Flexibility	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
Old Country Schools of Livermore with Richard Finn	Setup & Takedown	1	Friday	30 minutes	1 hour
Medicare Alert: How to Help Prevent Medicare Fraud and Abuse	Setup & Takedown	1	Thursday	30 minutes	1 hour

Sensational Seniors: Transitioning to a New Home	Setup & Takedown	1	Friday	30 minutes	1 hour
Woodcarving	Setup & Takedown	1	Wednesday	30 minutes	2 hours
Photography	Setup & Takedown	1	Tuesday	30 minutes	2 hours

- Recreation Classes and Programs (Setup & Takedown average 30 minutes/week/program)

Program/Camp	Monthly Registration
Livermore Ballet School (8- classes)	52 registrants
Gurus Education (public speaking and debate)	7 registrants
Spanish Academy (preschool Spanish & sewing)	5 registrants
Children's Theater Class	12 registrants
Cooking Round the World – Cookies Galore	7 registrants
<b>Total Registered:</b>	<b>83 registrants</b>

Sports Facility Rentals:

Granada High School is utilizing Max Baer and Bill Payne through mid-March for their Freshman and JV teams.

Robertson Park was the host site for the Western Regional Quidditch Tournament. We had great feedback from the tournament director: "Truly the event could not have gone better. The facility was amazing. Michael Garza onsite was incredible, he did so many little and big things to make my staff and teams feel very well taken care of." Club teams were participating as well as several college teams, including University of California, Arizona State University, and Northern Arizona University.

Robertson Park was the host site for a girls' Rugby Tournament. The event was a huge success.

Park Location	Total Rentals	Total Rental Hours
Robertson Park	55	182
Cayetano	30	102
Ernie Rodrigues	0	0
Robert Livermore	0	0
Christensen	0	0
Max Baer	0	0
Independence	0	0
Altamont Creek	0	0
Bill Payne	0	0
Hagemann	0	0
Gymnasium	65	234
<b>Total:</b>	<b>150</b>	<b>518</b>

<b>Picnic Rentals</b>	<b>Total Rentals</b>	<b>Number of Attendees</b>
May Nissen (main site)	0	0
May Nissen (tennis court)	0	0
Big Trees	0	0
Hagemann	0	0
Independence	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>

Sports & Fitness Programs and Classes:

One sports birthday party was held in February.

LARPD Basketball League is our most popular program. Spring soccer league registration is open and 2 or the 3 age groups are filled with waiting lists.

<b>Program</b>	<b>Total Registered Participants</b>
LARPD Basketball League	143
LARPD Pee Wee	38
Kids Night Out	33
LARPD Winter Break Camp	20
LARPD Pee Wee Winter Break Camp	48
Skyhawks Sports	40
Adult Yoga	34
Pickleball Introduction	24
Drop In Pickleball	345
<b>Total Participants Served:</b>	<b>725</b>

**FACILITIES AND PARK MAINTENANCE:**

Facilities: As the winter rains gradually fade, the maintenance crews are able to begin clean-up and repairs in our parks and on our trails. Some of the storm damage is extensive and will be several months before we see significant progress. Other damage was limited to sediment deposits and scattered debris which staff has been able to address.

An LARPD maintained trail near Bruno Canziani Park had much of the decomposed granite infill washed away during the flooding (Image #1).



*Trail Near Bruno Canziani Park*

The Facilities team brought in 10 tons of new DG and resurfaced the trail, restoring it to its original condition. (Image #2)



*Resurfaced Trail*

At the beginning of each year, new Community Garden plots become available to gardeners on the wait list. This year saw a late start due to extreme weather conditions, but staff was able to prep nine plots for new gardeners this month. (Image #3)



*Community Garden New Plots*

Some of the worst storm damage occurred inside Sycamore Grove Park. (Image #4)



*Sycamore Grove Storm Damage*

Because of the scope of the damage, as well as the sensitive environmental nature of the streams, repairs to these areas cannot be completed by LARPD staff. In these cases, City of Livermore staff have stepped in and offered support in the recovery effort. City engineers have assessed the damages and environmental planners have identified appropriate measures to restore or preserve habitat. Going forward in a joint effort, LARPD and the City of Livermore will address these projects through contracted services operating under the City's Stream Maintenance Permit. These projects qualify for federal aid, so much of the reconstruction costs will eventually be reimbursed.

Parks Maintenance:

Turf renovation was completed at Lower Hagemann Sports Field at the beginning of February.

Turf renovation is complete at Independence #3 sports field. 90 cu. yards of compost has been worked in and new seed has been put down. The field should be ready for use by mid-April; depending on weather.

23.25 hours of vandalism (graffiti abatement) hours have been reported.

Ongoing dead tree removal and safety pruning continues throughout the District's parks and trails.

February Irrigation Repairs:

Sprinkler repair/replacement - 157

Main line repairs – 8

Irrigation Valve repairs – 22

Lateral line repairs - 8

Drinking fountain repairs – 1

Valve Box repairs – 1

Backflow repaired – 1

A new controller was installed at Robert Livermore.

Mechanic's Shop:

Vehicle Service and Repairs:

- V41- Tire Light on, set pressure to reset trans.
- 238FFW- L/R tire low, repaired tire reset TPMS
- V34- Service and Inspection
- V09- Replaced mud flap
- V39- Service / Inspection

Mower and Tractor Services and Repairs:

- E086- Repositioned fuel line fittings
- E066- No crank/ no start, repaired wiring
- E083- Throttle handle lose, replaced linkage
- E053- Coolant leak, replaced bottle
- E080- Service/ Inspection
- E038- Dead battery, breaks mushy, replaced the battery and front and rear brakes pads

Small Equipment Repairs:

- S113- Pull start cord, replaced broken cord
- S144- Serviced

Additional Tasks Performed:

- Road call- E016- Christensen Park
- New mower prep
- Road call- Mower Trailer
- Welded "D" rings on the mower trailer
- Shop maint.
- Ordering parts for inventory
- Monthly report

**Trails Update:** The damage to the trails system has been significant and will take some time to repair. The storm events damaged the Mocho Trail System and the trails throughout Sycamore and Holdener open spaces. There are no positive progress reports for trails currently. The General Manager continues to work with the City of Livermore on future trail connectors.

Respectfully submitted,



Mathew Fuzie  
General Manager

MF/lvb/ph