



**DRAFT GENERAL MANAGER'S MONTHLY UPDATE
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS
JULY 2023**

TO: BOARD OF DIRECTORS

FROM: MATHEW FUZIE, GENERAL MANAGER

The information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only.

GENERAL SUMMATION:

We ended the fiscal year on a high note with the start of summer programming. It is so great to see all the little and big ones running around in our parks and open space. We instantly become one of the largest employers of youth in the City. Our employees often are working in their first job and learning how to be good employees and contributors to society. Summer is also when we hold our Public Meetings in the Parks. Our first Public Meeting in the Park was held at Lester J. Knott Park with great neighborhood turn out and a little bit of juvenile delinquency. July will see many of our employees taking advantage of the reduction in travel restrictions to take vacations both domestic and international. I personally am aware of employees going to places such as Scotland, Portugal, France, Italy, and other countries.

BOARD OF DIRECTORS:

In June, Board members attended two regular board meetings, a Special Meeting/Board Retreat, a Public Meeting in the Park held at Lester J. Knott Park, and four standing committee meetings. Additionally, some Board Members participated in the Livermore Rodeo Parade. Directors also attended meetings at the following:

- LARPD Foundation
- Livermore Cultural Arts Council (LCAC)
- Visit Tri-Valley Destination Strategic Planning Steering Committee
- Chamber of Commerce Business Alliance
- Livermore Downtown, Inc.
- Alameda County Agricultural Committee Subcommittee for Trails

Board actions for the month included:

- Expressed support for the Livermore Ambassador Program;
- Resolution No. 2787 establishing the Fiscal Year 2023-24 Appropriations Limit;
- Resolution No. 2788 Commending Robert Nuddleman for his Years of Service to the LARPD as a Personnel Commissioner;

- Resolution No. 2789 Commending Melinda Chinn for her Years of Service to the LARPD as a Personnel Commissioner;
- Resolution No. 2790 Commending Keith Beck for his Years of Service to the LARPD as a Personnel Commissioner;
- Resolution No. 2791 Commending Jack Roach for his Years of Service to the LARPD as a Personnel Commissioner;
- Resolution No. 2792 Commending Heidi Kaseff for her Years of Service to the LARPD as a Personnel Commissioner;
- A motion to reschedule the August 30, 2023 Regular Meeting of the Board of Directors to August 23, 2023 at 4:00 p.m.

HUMAN RESOURCES:

New Hires in June:

Early career new hires bring so much enthusiasm to the District! LARPD is a training ground for many life skills, including learning how to be an employee. Navigating the onboarding process with things such as completing paperwork, figuring out how to get paid, and the responsibility that comes along with the actual work, is an education. The resources that go into training new hires are tremendous throughout all departments. We are fortunate to have some great casual hires for the summer months. In June, the District added another 39 employees.

Departing in June:

Five benefitted employees and another eight casual employees departed the District in June.

HR System Improvements:

After review and consideration (with much assistance from the Business Services Manager) HR signed two contracts in the month of June. HR will be implementing CLEAR as an applicant tracking and onboarding system to enhance the end user experience. It will also save on administrative time for HR by reducing the need for manual data entry as we go from applicant to new hire.

Additionally, LARPD is investing in talent. We signed an agreement with a learning management software system called Cornerstone. The idea is that the District will be able to better track training compliance in one location as well as assign learning pathways to users based on their training needs. Training and employee development opportunities are important factors to employee satisfaction and engagement, and we are pleased to continue our journey of continuous improvement in this area.

Total Compensation:

COLAS for 188 staff members were implemented and the new rates went into effect with the pay period starting 06/25/23, which employees will see on their 07/19/23 paycheck.

New Employee Assistance Program:

The new employee assistance program was rolled out on June 15th with 15 employees in attendance and another five employees attending via Zoom. The new program provides comprehensive services including up to eight counseling sessions per issue. The program also offers periodic webinars! one on avoiding identity theft is coming up in July.

Employee Appreciation and Celebrations:

Planning is underway for the August 18th Employee Picnic! We cannot wait to celebrate a successful summer.

BUSINESS SERVICES - FINANCE/INFORMATION TECHNOLOGY/CUSTOMER SERVICE:

Finance:

1. Financial Results through May 2023: The District's Net Operating Results of \$2.1 million through May are \$247k better than the Final Budget that was approved by the Board in March. (Note that the Budgeted Net Operating Result for June is a negative \$642k – thus, if we are on budget in June, our Net Operating Result for the entire year will be \$1.4 million). Salary and Benefits are slightly better than budget: \$162k (1%) on a year-to-date budget of \$11.6 million, and Services and Supplies are \$86k (1%) better than the \$7.4 million budget. Operating Revenues are \$112k (2%) better than the \$6.8 million budget, and Property and Parcel Tax revenues are \$206k (1%) better than the \$14.1 million budget. Unanticipated capital spend to replace failed mowers and replacement pool equipment (covers and a vacuum) were among a list of items that drove a \$318k negative variance in Operating Capital.
2. The FY23-24 Budget process culminated in the Board's approval of staff's Operating and CIP budget proposals. Budget books will be completed and distributed to staff and the Board of Directors in July.
3. Contract Administration:
 - a. A resolution allowing for the General Manager (GM) to sign the District's Master Property Agreement (MPA) was adopted by the Board of Directors at its May 31st meeting. The City Council will review the agreement at its July 24th meeting.
 - b. The District's Revenue Sharing Agreement with the City (for cell towers on city property that we manage), which was approved by the City Council on April 24th, is awaiting a modest change in its language, and will be re-routed to the General Manager in July.
 - c. The operating agreement for the Ravenswood vineyard has not been signed by Coastal Viticultural Consultants as the term was not acceptable to the assignee (Diamond West Farming); this agreement is now being worked on by the City.
 - d. Staff provided significant edits and comments in June in support of two new cell towers (one at Max Baer and the other at Robertson Park), both of which remain in the City's permitting process.
 - e. The Sunken Gardens property lease should be completed at the staff level in July.

Information Technology:

1. Annual internal and external network penetration testing (aka "Pen Testing") was conducted in June. Staff will review the results with All Covered management and act on critical items, if there are any, in July.
2. Staff officially decommissioned the on-premises server utilizing an unsupported operating system that had housed all of staff's operating files prior to the onset of the District's Intranet. This has been a security issue that we have now eliminated. What had delayed this process were two applications for which changes to network configurations were required and the last of these was addressed in early June.
3. Collaboration with HR re: two new applications were completed in June: agreements for a new on-boarding application from ClearCo and a Learning Management System (LMS) from Cornerstone.

COMMUNITY SERVICES:

Youth Services:

Preschool: Preschool ended its school year on June 1st. Many celebrations occurred on this day to celebrate a successful school year with a ton of growth and development with our children. Preschool enrollment is full for next year, and we recently added an additional Mommy & Me Class. Preschool Summer Camp runs for two weeks. This year's themes include Art, Sports, Fairytales, Building, and Science.

Extended Student Services: Extended Student Services is in full swing for the summer. Field trips have begun, and many groups are heading to the pools. We were fortunate to hire wonderful summer staff to help with the long days, and we are still searching for year-round staff.

After School Education and Safety: ASES programs are in full swing with summer activities and some field trips. ASES will look a little different next year, with LARPD focusing on recreation and enrichment activities for five schools, including the current ASES program and three additional schools with arranged sessions.

Aquatics:

	Total Bought	Usage
Lap Swim		
Lap Swim Light	21	131
Lap Swim Senior Light	40	272
Lap Swim Unlimited	9	112
Lap Swim Senior Unlimited	16	194
Adult Drop In	381	381
Senior Drop-in	377	377
Lap Swim Totals	844	1467
Water Exercise		
Water Ex Light	2	13
Water Ex Senior Light	12	93
Water Ex Unlimited	0	0
Water Ex Senior Unlimited	10	127
Water Ex Adult Drop-in	3	3
Water Ex Senior Drop-in	75	75
Water Exercise Total	102	311
Recreation Swim		
RLAC Rec Swim	1971	
Toddler Time	351	
Hot Nights	215	
May Nissen Rec Swim	1173	
Recreation Swim Total	3710	

Lap Swim	1467		
Water Exercise	311		
Recreation Swim	3710		
Swim Lessons	326		
Polo Camp	24		
LAC RLCC	160		
LAC MN	140		
Masters	65		
Masters Water Polo Event	750		
Total	6953		

Community Outreach:

In June, the outreach team organized the LARPD float in the Livermore Rodeo Parade and had a blast celebrating the weekend with the community (photo below). LARPD also connected with the Livermore community through email communication, with 21,754 emails delivered with a 67% open rate (37% industry average). Across our social media accounts, 134 posts were shared, generating 152K impressions (+69k over the previous month). On www.larpd.org, May page views were 168k (up from 131k in May). Community Outreach Coordinator Andrea McGovern presented an overview of LARPD's programs and upcoming volunteer opportunities to the Livermore Library Teen Academy.

LARPD also recently contracted with *placer.ai* to help use their visitor foot traffic data to help quantify LARPD's impact on the community by measuring park usage, assist with project planning and use as a resource as we explore additional funding opportunities. We will be able to share more data using this platform in the coming months.



Rodeo Parade

Open Heart Kitchen Meal Program

May Meals:

Senior Meal Program: 1,592 meals served to 145 seniors

Hot Meal Program: 4,868 meals served to 1,217 clients

Volunteer Program:

Summer Teen Volunteers began their work this month in various programs, including Summer Nature Camps, Sports Camps, Preschool, ESS, Senior Services, and Open Space. Look for them around town in their green and white volunteer shirts!

Upcoming Key Dates/Events:

Hot Nights Recreation Swim: Friday evenings 6-8pm, Robert Livermore Aquatics Center. LARPD is now hosting Hot Nights Recreation Swim every Friday, from 6 pm to 8 pm, in the activity pool of the Robert Livermore Aquatic Center.

[MORE INFO](#)

Eagles of America: Saturday, July 1, 12 pm. Join Ranger Seth as we do a talk about Eagles of America! This talk is perfect for getting in the mood for the 4th of July. This talk will be about 20-30 minutes, with arts and crafts for kids at the end. [MORE INFO](#)

Mystery Movie at the Vine (50+), Thursday, July 6, 1 pm. Join us for a mystery movie at the Vine Cinema with friends! After the show, join us for appetizers at Zephyr Grill and Bar to chat about the movie and develop our collective "review" of the film. [MORE INFO](#)

Sycamore Summer Games: Saturday, July 8, 12:00 pm. Come to Sycamore Grove prepared to test your skills in the second annual Sycamore Summer Games! We will test your knowledge, speed, creativity, observation, and beyond in this family-friendly, fun competition. [MORE INFO](#)

Public Meeting in the Park, Wednesday, July 19, at Bill Clark Park, 6 pm. The purpose of the meeting is for Livermore citizens to get an update on current LARPD projects and solicit community feedback or suggestions on any local park issues, Bill Clark Park, or any other LARPD facility or program. [MORE INFO](#)

Brew Trolley Tour (50+): Thursday, July 20. Meet us at RLCC and board the Brew Trolley to motor downtown to First St. Alehouse for a delicious lunch hosted by LARPD before heading to Shadow Puppet Brewing. [MORE INFO](#)

ABC's of LTC: Long Term Care Insurance Overview: Thursday, July 27, 1 pm. LARPD Senior Services has partnered with Legal Assistance for Seniors and HICAP for a monthly series of workshops on various topics designed to educate seniors on issues that impact their lives. [MORE INFO](#)

Kids Night Out: Dodgeball: Saturday, July 29. Looking for a sitter on a Saturday night? Look no further; LARPD has you covered! We will provide your child with a night full of fun activities and various games based on the theme for the night! We will also be providing a pizza dinner. [MORE INFO](#)

Senior Services:

Classes:

Kicking off June for Fitness classes were Line Dancing with Sue and Line Dancing classes with Gary averaging ten registrants each. Light & Easy Aerobics classes are averaging 12 registrants, and Chair Strength, Balance, and Flexibility classes are averaging eight registrants for the month of June. Zumba with Alice is averaging 12 registrants, while Zumba with Christina is averaging 13 registrants. Yoga and Tai Chi are averaging seven registrants and five registrants, respectively. Some of the FREE seminars on tap in June are Scams Targeting Older Veterans: Avoid Falling Victims, which happened on June 22nd with our Legal Assistance for Seniors partners, and Sensational Seniors: Downsizing Transitions which happened on June 30th. Both had lower numbers. Estate Planning with the Law Office of Jennifer Thaete was back on June 27th with 15 registrants, and our 3-D Greeting Cards program had eight registrants.

Trips:

On June 22nd, a sold-out motorcoach brimming with 52 Livermore seniors rolled away from RLCC for a fun and food social day at the Red Hawk Casino in Placerville. Their smiling faces can be viewed on our social media pages.

Activities:

Movie Madness continues in our Vintage Lounge on the 1st and 3rd Mondays of each month, offering a comfortable social setting for seniors to enjoy. The movie "Crimes and Misdemeanors" was shown on June 5th.

A group of seniors has been enjoying monthly presentations at the Firehouse in Pleasanton, where they were entertained by Chautauqua-style actors depicting historical characters. This month the focus was on Alice Paul, known for her tireless charge for women's suffrage and equal rights. Another 16 seniors enjoyed attending the monthly "Mystery Movie at the Vine" with a lively discussion and hosted appetizers at the Zephyr Grill afterward to participate in the review.

A member of the California School Employees Association (CSEA) retiree group contacted Recreation Coordinator Kathy Lake to request a presentation by the Senior Services division at their luncheon meeting group on June 20th. Kathy, Phyllis Ihle, and Gayle Thorsen-McCune provided them with a comprehensive overview of all the offerings by our SSC, complete with flyers and pamphlets full of information.

To finish out the month of June, a full capacity gathering of 23 seniors was not disappointed by their enrollment in the "Mystery Craft making Social at Ravenswood." Kathy, Gayle, and volunteer Linda Wallace gave them the supplies and step-by-step instructions to create their own decoupage wooden serving tray and coasters.

Pictures from our trips and activities are on LARPD's social media outlets.

Open Space:

This month has been a roller coaster ride out here in open space.

Staff have pushed themselves to finish the mowing in Sycamore Grove and Holdener. At the same time, staff have been working to repair the upper property. After many hours and mountains of soil moved, staff have gotten most of the upper property open.

We received chipper training this month from the district mechanic, Tracy Castro. His training was informative and fun. Staff learned about how to operate the new chipper safely.

June was a busy month for Open Space. Due to the heavy rains this winter, Camp Shelly did not open this summer. The decision understandably saddened the community, but the staff looks forward to an amazing season next year.

On June 19th, we began Summer Nature Camp 2023 and our Counselor in Training (CIT) program. Campers of all ages enjoy camp's fun and frivolity while learning about some of the plants and animals that call Sycamore Grove home. The CIT program taught future counselors how to engage children, lead groups, and how to put on educational programs. Through their week-long course, they blossomed into more complete nature ambassadors and are ready for the challenges as future counselors. The kids enjoy their time here, and the staff loves seeing happy young kids enjoy and learn about the environment.

Rangers continue to provide weekend programs here in the park.

We look forward to the fun programs and exciting things we have in store for July.

June 2023 Open Space Programs	# of programs	# Participants (TOTAL)
Open Space School Program	5	330
Ranger Programs	7	54
ESS	4	120
Special Events	4	1011
June'23 TOTALS		1515

Facility Rentals:

Facility rentals are held at the Ravenswood Historic Site, the Robert Livermore Community Center, and the Veterans Memorial Building. Facility rental information is located on our website at larpd.org.

Facility	Type of Activity	Total Rentals for the Month	Total Monthly Hours
Ravenswood	Facility Rentals	3	30
Ravenswood	Wedding Rehearsals	1	1
Ravenswood/RLCC	Facility Rental Tours	24	24
Ravenswood	Photo Permits	1	2
RLCC	Facility Rentals	11	99
RLCC	On-going Rentals	5	20
Total Facility Rentals for the Month:		45	176

Facility Operations: Facility Operations staff are scheduled Monday through Friday from 7:30 am-10:00 pm to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals.

- Day-to-Day Operations & District Support:

Operations	Staff	Days	Time	Total Hours Weekly	Total Hours Monthly
Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall	1	M/W/F	6:30 am-9:30 am	9	36
RLCC Operations & Custodial	3	M-F	7:30 am-10:00 pm	217.5	870
RLCC Operations & Custodial	2	Saturdays	8:00 am-8:00 pm	24	96
Park Restrooms: Field Rentals	2	Sat	8:00 am-8:00 pm	24	48
Park Restrooms: Field Rentals	2	Sun	7:00 am-3:00 pm	16	32

- Community Services program and service support:

Program	Task	Staff	Days	Total Hours Weekly	Total Hours Monthly
Open Heart Kitchen	Setup & Takedown	2	M-F	15 hours	60 hours
Pet Food Distribution	Setup & Takedown	2	Wednesdays	30 minutes	2 hours
Occasional Events (Seniors; 1-2/mo.)	Setup & Takedown	2	Days vary	30 minutes	1 hour
Line Dancing	Setup	1	Mondays, Tuesdays, Thursdays	30 minutes	6 hours
Golden Circle	Setup & Takedown	2	Mondays	30 minutes	2 hours
Movie Madness	Setup & Takedown	1	Monday	1 hour	2 hours
Tai Chi	Setup & Takedown	2	Monday, Friday	30 minutes	2 hours
3-D Greeting Cards	Setup & Takedown	1	Friday	30 minutes	1 hour
Mystery Craft at Ravenswood	Setup & Takedown	1	Monday	30 minutes	1 hours
Estate Planning	Setup & Takedown	1	Wednesday	30 minutes	1 hour

Light & Easy Aerobics	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
Strength, Balance, and Flexibility	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
Scams, Targeting Older Veterans	Setup & Takedown	1	Thursday	30 minutes	1 hour
LARPD Board Meetings	Setup & Takedown	2	Wednesday	15 minutes	1 hour
HR Staff Meeting	Setup & Takedown	1	Thursday	15 minutes	30 minutes

- Recreation Classes and Programs (Setup & Takedown average 30 minutes/week/program)

Program/Camp	Monthly Registration
Livermore Ballet School	59 registrants
Gurus Education – Public Speaking & Debate: Around the World in 5 days & Super Powers camps (2 camps)	36 registrants
Play-Well TEKnologies – Adventure in STEM using LEGO's & STEM Explorations using LEGO's camps (2 camps)	48 registrants
Challenge Island – Slimetopia 1 & 2 camps (2 camps)	50 registrants
Spanish Academy – Sewing Camp	28 registrants
Cooking Round the World – Super Foods/Super Heroes & Harry Potter: Taste the Magic camps (2 camps)	24 registrants
Engineering for Kids – Junior LEGO Robotics: RoboBuilders camp	17 registrants
Total Registered:	262 registrants

Sports Facility Rentals:

Picnic reservations are booming! We are looking to add new sites to increase inventory and options for the community.

One elite basketball tournament was held in the gymnasium.

Ernie Rodrigues Sports Field was the host site for a regional girls' softball tournament.

An adult soccer tournament was held at Independence Park.

Livermore Little League held a Top Nine tournament for 9-year-old players. LARPD Recreation field staff performed 23 field preps to assist the league with their tournament.

District 57 held a tournament at Max Baer Park to determine which local team would be represented in the upcoming Little League World Series. Bollinger Canyon came out on top and will be the host team representing District 57.

Little League World Series will be played July 30-August 6. This year there will be a parade downtown on July 29th to welcome all teams, domestic and international.

Splash parties are back! We have hosted four Splash Parties; all were very successful. We have received such great feedback, and we are looking forward to many more this summer.

Park Location	Total Rentals	Total Rental Hours
Robertson Park	63	270
Cayetano	26	77
Ernie Rodrigues	17	44
Robert Livermore	61	214
Christensen	6	18
Max Baer	45	103
Independence	9	61
Altamont Creek	0	0
Bill Payne	0	0
Hagemann	0	0
May Nissan Pickleball Courts	46	153
Gymnasium	85	218
Total:	358	1158

Picnic Rentals	Total Rentals	Number of Attendees
May Nissen (main site)	12	652
May Nissen (tennis court)	8	295
Big Trees	8	280
Hagemann	2	160
Independence	0	0
Robertson Park Pole Barn	0	0
Cayetano	3	160
Robert Livermore	1	150
Total:	34	1697

Sports & Fitness Programs and Classes:

June kicked off three days of summer staff training for Recreation sports camps. Important topics such as mandated reporting, concussion protocol, CPR, and First Aid were covered, along with learning new games, strategies to engage shy participants, and discussing ideas to make each themed week's best!

Week 1 was Superhero Training Camp, where campers trained all week and competed in an event on Friday to show off their skills. Their crafts included making their mask, shield, and cape to complete their personal superhero costume.

Week 2 was a magical Disney theme where campers searched for hidden Mickey; created crafts inspired by the movies Finding Nemo, Up, and Cars; and competed in a Cars race won by Summer Staff Landon Wiedenfeld (who had a serious advantage due to his long legs!).

Week 3 is a camper favorite - Dodgeball! Campers played lots and lots of dodgeball. Crafts had a "Go Team!" theme with pendants and foam fingers, and campers rounded out the week with a dodgeball tournament. Staff wore fun dodgeball attire.

Pee Wee Sports Camp is off to a tremendous summer! This camp is for 3 ½-5 years old; two sessions are offered each day where our pee wee stars are outdoors, playing games, learning new sports, and making new friends.

LARPD Under the Sea Craft Camp concluded with an Art Walk. Families were invited to see the campers' creations and hear each camper recite a fun fact about the ocean.

Independent contractors offer several other recreational camps, such as tennis, youth pickleball, flag football, track and field, soccer, skateboarding, and scootering. There is something for everyone; there is a lot of FUN happening this summer within LARPD Recreation!

Program	Total Registered Participants
LARPD Hot Shots Basketball	76
LARPD Pee Wee Classes	56
LARPD Kids Night Out	30
LARPD Summer Sports Camp	182
LARPD Pee Wee Sports Camp	95
LARPD Craft Camp	12
Arora Tennis	141
Skyhawks Sports	104
Rob Skate – Skateboard & Scooter	34
Kindermusik	10
Youth/Adult Karate	14
Adult Yoga	44
Pickleball Introduction (adult)	24
Pickleball Camp (youth)	4
Drop In Pickleball	168
Total Participants Served:	994

FACILITIES AND PARK MAINTENANCE:

June has come and all but gone and the hot summer weather is finally here. Just in time, the Facilities Team has brought some much-needed shade to the RLCC Café and the May Nissen Swim Center. Both locations now have an additional 600 square feet of covered picnic area for our users to enjoy during our California summer.



May Nissen Shade



RLCC Shade

Keeping preschoolers corralled can be a challenge. Their slippery little forms can confound and elude the savviest of caretakers. In an effort to contain these little escape artists, Senior Facilities Technician, Michael Loder erected a new, welded steel fence at the Little House play yard. This new fence is significantly more secure than the previous fabric net fence. (And it looks nice too!)



Little House Fence

Water is the single most important component in maintaining our sports field turf. Partial failure or even relatively small inefficiencies in our irrigation systems can be the difference between a safe and attractive field and one that is unusable. At the Ernie Rodrigues Softball Complex, a series of water tanks and pumps keep the ball fields green. Earlier this month, staff noticed that the fields were not being fully watered. There was something wrong with the water tanks and pump. Upon investigation, it was determined that there was a blockage in between the two water tanks, preventing the second tank from filling with water. Maintenance crews went into action to do what was needed to address the problem. Park Supervisor, Kevin Brown, volunteered for the dirty job! (He was the only one who fit!)



Ernie Rodrigues Water Tank

Never a dull day in Maintenance!

Parks Maintenance:

The first two weeks of June involved rodeo grounds prep and rodeo parking delineation.

Due to irrigation water supply issues, the two water storage tanks at Ernie Rodrigues Sports Fields were drained and cleaned. The water supply is now improved.

26.5 hours of vandalism (graffiti abatement) hours have been reported.

58 gallons of post-emergent weed control have been sprayed. Mechanical weed abatement (mowing) along rural trails, etc., is in progress. 22 lbs. Diphacinone (gopher bait) has been applied.

Ongoing dead tree removal and safety pruning continues throughout the District's parks and trails.

June Irrigation Repairs:

Sprinkler repair/replacement - 302

Main line repairs – 3

Irrigation Valve repairs – 18

Lateral line repairs - 17

Backflows tested - 4

Backflow repaired – 2

Backflow replacement - 1

Irrigation Controller repairs - 5

Mechanic's Shop:

Vehicle Service and Repairs:

- V09- Exhaust regen
- V25- Smog repairs- cleaned the throttle body- cleared codes, roads tested, ok.
- V35- Removed dent from roof
- 238CQW- Mounted and balanced 2 front tires
- V34- Rear brakes TPMS lights on, replaced 3 tire sensors
- 238DB6 – Mounted and balance 2 front tires
- V26- Flat repair
- V09- Repair trailer wiring- Installed new trailer plug

Mower and tractors services and repairs:

- E055- Oil leak, replaced output shaft seal
- E054- Replaced R/F deck chain
- E016- Will not come out of the park, replaced shift linkage
- E080- Hyd leak right side, replaced ram valve, and replaced both wing deck hydraulic hose
- E083- replaced R/F wheel fork

Small Equipment:

- Repaired wiring short on small mow trailer

Additional tasks performed:

- Shop Maintenance

- Parts ordering
- Parts Inventory
- Monthly report
- Violation Meeting with BAR

Trails Update:

No update at this time.

Respectfully submitted,



Mathew Fuzie
General Manager

MF/lvb/ph