

LIVERMORE AREA RECREATION AND PARK DISTRICT

FACILITIES COMMITTEE

DRAFT MINUTES

THURSDAY, JANUARY 5, 2023
2:30 PM

NOTICE: Coronavirus COVID-19

In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), the Livermore Area Recreation and Park District Facilities Committee Members and staff participated in this meeting via Zoom teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in the meeting electronically.

Committee Members Present: Director Furst, Director Palajac

Staff Present: Mat Fuzie, Jeffrey Schneider, Jill Kirk, Fred Haldeman, Julie Dreher, Michelle Kleman, Pamela Healy, Linda VanBuskirk, David Weisgerber, Nancy Blair

Members of the Public Present: David Lunn

1. Call to Order:

Director Furst called the meeting to order at 2:30 p.m.

2. Public Comment:

There was no public comment.

Director Furst closed the public comment period.

3. Discussion and Possible Action Regarding Teleconference During a Proclaimed State of Emergency (Resolution 2770-c): Resolution No. 2770-c was approved unanimously.

4. Approval of the Minutes of the Facilities Committee Meeting held on December 1, 2022 (Action):

Action: The Minutes of the Facilities Committee meeting held on December 1, 2022 were approved unanimously, as written.

5. Summary of 2022 Achievements: A summary of the 2022 Facilities Committee agenda items was provided with the agenda. Committee members reviewed and discussed the list and requested to have a similar list compiled for each standing Committee.

Committee Comments and Questions:

- Member of the Public David Lunn remarked that he reviewed the summary, and, in his opinion, there has been no action on Patterson Ranch Trail YTD, adding that he

felt it would be helpful to summarize trails. He commented that the Zone 7 Board may not even be aware of the issues with the Patterson Ranch Trail. Director Furst commented that trail summary information is included in each GM Monthly report.

Actions:

- GM Fuzie will discuss the request for an annual meeting summary for each standing Committee with staff to determine how much staff time would be required.
- Staff were asked to keep the Bothwell lease on the radar for next year.

6. Directors' and Staff Goals/Ideas for 2023: The Committee discussed a variety of potential goals and ideas for the upcoming 2023 year. This included a brief brainstorming session on items to consider for a potential bond issue. Discussion highlights included the following:

- The biggest push for us this year will be to work with the Livermore Valley Joint Unified School District (LVJUSD) and the City of Livermore (COL) to identify future needs.
- Staff will continue to discuss deferred maintenance planning.
- Staff will continue review and discussion of best use of LARPD facilities.
- Review AB1600 and increased coordination for use of funds.
- Review lots that COL says we own, determine/confirm ownership and convert to landscaping. For example, there is a parcel of land by Independence Park on the public right of way.

Committee Questions and Comments:

- There is an Altamont Landfill Open Space Committee (ALOSC) meeting in the next week or so. Director Furst plans to attend and discuss the possibility of funds for land for recreational use.
- Regarding the trail along Arroyo: there may be temporary options to explore; Director Furst would like to add a discussion on this item to an upcoming facilities agenda.
- Between Sycamore Grove and Independence Park, an LARPD sign is damaged.

Actions:

- Staff were requested to add "Setting Priorities for Facilities" to the Board Retreat agenda.
- Staff were asked to add "Discussion of Potential Temporary Options for Trail Along Arroyo" to an upcoming Facilities Committee meeting agenda.
- PFM Haldeman will ensure the damaged sign between Sycamore Grove and Independence Park is fixed.

7. Permit Requirements for Use of Trails:

David Weisgerber shared his screen and reviewed current requirements, which include a rental application, insurance and user fees. A copy of the presentation will be attached to these minutes.

Committee Comments and Questions:

- Director Furst asked that the rental application state that the end user has to follow LARPD's non-discrimination philosophy. Specifically, everybody shall be able to participate in District-sponsored events. Committee members also requested that staff include that permanent marks on trails are not allowed (as part of rules).

- HR Kleman commented that our Diversity Equity and Inclusion (DEI) policy may be related to this but is also separate. She also noted that an HR staff member is getting DEI certified, and that we are in the process of updating many of our administrative policies.

Action: Use of Trail requirements will be revisited as part of the broader Use of Facilities review.

8. Planning for Future Trails and Trail Connectors (Standing Item):

General Manager (GM) Fuzie shared the following updates:

- **T6 Trail:** The City of Livermore (COL) has accepted a bond from the developer.
- **Patterson Ranch Trail:** GM Fuzie will reach out again to Zone 7 GM.
- **Master Property Agreement (MPA):** The MPA will define who/which entity is responsible for what with regards to trails (for example, addressing storm damage to Mocho trail).

Committee Comments and Questions:

There is an LARPD sign posted under the Holmes Street bridge where the trail is out. This should be removed to avoid confusion, as the COL is responsible for this area.

Action:

- Staff will remove the LARPD sign underneath the Holmes Street bridge.

9. CIP Updates (Standing Item):

Community Outreach Supervisor (COS) David Weisgerber shared his screen and gave updates on the following:

- Addition of a 2nd Community Garden at Mocho Park
- Bike pump Track
- ESS Building Remodel
- HVAC at Trevarno/Little House
- Joe Michell Building
- Patterson Ranch Trail
- Restrooms at Sycamore Grove
- Rodeo Stadium Improvements
- Senior Lobby Flooring at RLCC
- Shade Structure at Mocho Park
- Synthetic Turf at Robertson Park
- Trevarno Water/Sewer Assessment District – Bid process has begun for major portion of project, slight delay because of weather.
- Trevarno Roof

Action: Committee members requested to have a copy of the presentation included with the minutes.

10. Directors' and/or General Manager's Reports or Announcements:

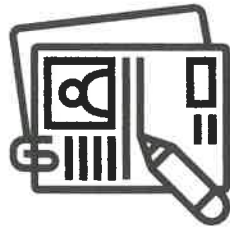
- Director Furst asked if there is a way to involve the Zone 7 Directors in the discussion concerning the Patterson Ranch trail. GM Fuzie indicated that he would discuss this further with Director Furst and Director Palajac.
- GM Fuzie shared that Cal Water is prepared to make a presentation regarding their desire to put well in at Mocho park. This will be an agenda item on the next Facilities Committee meeting.

Action: None

11. Adjournment: Director Furst adjourned the meeting at 3:27 p.m.

/ph

Current Permit Requirements for Use of Trails



Facility Rental Application

- Event Information
- Release of Liability Waiver
- Insurance Requirements
- Rules and Regulations



Insurance

- General Liability Insurance
- \$1M - Single Occurrence
- \$2M - Aggregate
- LARPD named as additional insured in separate written endorsement



Fees

- Collected on a per participant basis depending on group category
- For-profit
- Nonprofit
- Co-sponsored

Facilities Committee
January 5, 2023



CIP Project Updates - Facility Committee, 01/05/23

| Project Name | Project Update | Tentative Start Date | Budgeted Current FY | Current Bid |
|--|--|-----------------------------|---------------------|------------------|
| Addition of 2nd Community Garden at Mocho Park | Can begin project once AT&T permit is approved by City of Livermore. | Spring 2023 | \$90k | TBD |
| Bike Pump Track | Finalizing plan set with contractor. | Spring 2023 | \$817k | \$817k |
| ESS Buildings Remodel | Limited scope to exterior work. Completed siding replacement with LARPD staff. Future classroom updates on hold. | TBD | \$100k | No current bid |
| HVAC at Trevarno / Little House | Work being done by LARPD staff. | In progress | \$50k | \$40k (in-house) |
| Joe Michell Building | Received final approval from Division of State Architect (DSA) | Completed | \$0k | NA |
| Patterson Ranch Trail | No update | | | |
| Restrooms at Sycamore Grove park | Adjusted scope of project from 4-stall restroom to 2-stall which decreased the price from \$341k to \$195k. Signed agreement is with ROMTEC. | Spring 2023 | \$350k | \$195k |
| Rodeo Stadium Improvements | Agreement executed. No lead abatement needed. Preparation has begun which satisfies the requirement for beginning the project in 2022. Plans will not need to be resubmitted or adjusted with new code requirements. | Project began December 2022 | \$277,750 | \$234k |
| Senior Lobby Flooring at RLCC | Staff is evaluating materials options. Would like to coordinate with whatever materials may be selected in cresta blanca as the vision for the future of that space is decided. | Feb-23 | \$25k | No current bid |
| Shade Structure at Mocho park | Bids came in higher than expected. Likely will postpone until spring. | Spring 2023 | \$60k | \$70-100k |
| Synthetic Turf at Robertson Park | Project Complete | Complete | \$1.6M | \$1.6M |
| Trevarno Road Water/Sewer Assessment District | Delayed connecting little house due to weather. Will work around preschool. | Spring 2023 | \$77k | \$77k |
| Trevarno Roof | Larger roof replacement project was postponed in hopes of material costs coming down. Staff used roof coating to repair immediate issues. | 2024 | \$40k | \$60-70k |