

LIVERMORE AREA RECREATION AND PARK DISTRICT

FINANCE COMMITTEE

DRAFT MEETING NOTES

**MONDAY, JUNE 21, 2021
1:30 P.M.**

NOTICE: Coronavirus COVID-19

In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Finance Committee and staff participated in this meeting via Zoom teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.

Committee Members Present: Philip Pierpont, James E. Boswell

LARPD Staff Present: Mat Fuzie, Allie Ikeda, Fred Haldeman, Jeffrey Schneider, Jill Kirk, David Weisgerber, Joseph Benjamin, Julie Dreher, Linda VanBuskirk, Lynn Loucks, Michelle Newbould, Nancy Blair, Robert Sanchez, Vicki Wiedenfeld

Public Members Present: None

1. Call to Order: Committee Chair Pierpont called the meeting to order at 1:33 p.m.

2. Public Comment: None.

3. Approval of the Minutes of the Finance Committee Meeting held on May 17, 2021: The meeting minutes of May 17, 2021 were approved unanimously as submitted.

4. Review Staff Report: LARPD Contribution to the Alameda County Employees' Retirement Association 401(h) Sub-Account for Retirees' Medical for the 2021-2022 Fiscal Year:

Business Services Manager Jeffrey Schneider provided a detailed report on the District's annual funding of the 401(h) subaccount in compliance with GASB 75 to provide tax-free health care for LARPD's retirees.

Committee members discussed moving this item forward to the full Board on the Consent Agenda. Director Boswell agreed with the suggestion, but expressed concern that in the future, as ACERA looks at ways to cut their healthcare costs resulting in changes to the total required contribution rates, that could impact the District.

The Committee expressed support for the staff recommendation to present this matter to the full Board at its June 30th Board Meeting. The item will be placed on the Consent Agenda for a resolution authorizing the funding of the 401(h) Sub-Account

for Retirees' Medical with the Alameda County Employees' Retirement Association (ACERA) in the amount of \$326,604.49 for the 2021-2022 Fiscal Year.

5. Review Actual Financial Results for May 2021:

BSM Schneider shared his screen and led a discussion on the "May 2021 Financials Review." In summary, Operating Results (operating revenue less operating expenses) of (\$1.1 million) for May are (\$104k) below (unfavorable) to the Mid-Year Budget, but \$223k above last year when the District was dealing with the onset of the pandemic-driven shutdown. The District's organizational and operational adjustments made in the past year are apparent when reviewing year-to-date financial performance: through May 2021, Net Operating Results of \$1,264k are \$946k better than last year.

Committee members and staff discussed water usage and water rates in these challenging times. Parks and Facilities Manager Fred Haldeman will be attending a seminar sponsored by Zone 7 Water Agency next week on this topic, and BSM Schneider will be generating a financial review of water spend and usage-based reporting available from Manager Haldeman's team.

Action Item:

- BSM Schneider to work on a District reserve policy.
- 3-year financial plan / 3-year cash flow plan.
- GM Fuzie to email Board members regarding bond issuance and results from the S&P report.

No Committee action was taken.

6. Directors' Reports and Announcements:

No reports or announcements were made by Committee members.

GM Fuzie made the following announcements on items coming to the Board at its June 30th meeting:

- a) The City of Livermore's proposed establishment of Assessment District 2021-1 Trevarno Road Sewer and Water Improvements will enable the City to levy special assessments on parcels within the Assessment District. The City will provide a financing alternative (30-year term) that the District will consider. The establishment of the Assessment District requires a ballot proceeding of property owners within the Assessment District boundaries. The Board will be asked to vote on authorizing the General Manager to sign the Official Assessment Ballot indicating that the District is in favor of the proposed maximum assessment of \$536,226.48 in relation to the City's Assessment District.
- b) The Rodrigues hired a land use attorney, Karl Wente, also with the Wine Growers Association. He met with the County Assessor, Phong La, whose office had not previously factored in Measure D with respect to one particular land use code, 5300. In response to Mr. Wente's conversation with Mr. La, the County changed the description of the use code 5300 to reflect the language of Measure D. The

prior description, "Rural property with significant commercial use", was replaced by "Rural property used for agriculture and/or commercial <10 acre". The District intends to respond to the Assessor's change by issuing a refund for the current tax year for the 17 parcels impacted by it that will total roughly \$24k.

- c) BSM Schneider reported that the state legislators have pursued and successfully established a \$100million fund targeted toward special districts. LARPD may submit requests against that fund. Staff will work to capture reimbursable items.

7. Adjournment: The meeting was adjourned at 2:13 p.m.