

Livermore Area Recreation and Park District Staff Report

TO: Chair Faltings and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Jeffrey Schneider, Business Services Manager
Julie Dreher, Finance Officer

DATE: June 7, 2022

SUBJECT: **Fiscal Year 2022-23 Operating and CIP Budget Proposal**

Personnel Committee: Reviewed Salary and Benefit Budget Assumptions – May 10, 2022
Facilities Committee: Reviewed CIP Budget - May 12, 2022
Finance Committee: Reviewed Operating and CIP Budget Proposals May 16, 2022
Board Budget Workshop: Completed May 25, 2022

RECOMMENDATION: That the Board of Directors adopt Resolution No. _____, approving the District’s Final Fiscal Year 2022-23 Operating Budget, and Resolution No. _____, approving the District’s Final Capital Improvement Program (CIP) Budget for Fiscal Year 2022-23.

BACKGROUND: The District’s Budget Policy FIN-07-2078, as revised June 12, 2019, calls for the Board of Directors’ approval of its Final Operating and CIP Budgets by June 30th.

Each year, the District conducts a Budget Workshop that provides the Board with a view of its Proposed Budgets for the coming fiscal year and obtains the Board’s feedback and guidance. This year, the Workshop was conducted on May 25, 2022 and focused on staff’s recommendations for the Operating and CIP Budgets for FY 2022-23. Prior to the May workshop (in March, 2022), the Board received a presentation of staff’s Preliminary Operating and CIP Budgets for FY2022-23 for comment/direction. As well, detailed Committee-level reviews of the Proposed FY 2022-23 Budgets were conducted in May, 2022 with the Personnel Committee (Salary and Benefit Budgets), the Facilities Committee (CIP Budget), and the Finance Committee (overall Operating and CIP Budgets).

OF NOTE: The proposed Final Operating Budget allows for the funding of those CIP projects that rely on funding from the District’s General Fund, though it relies on a proposed contribution to the Deferred Maintenance Reserve in FY2021-22 that will be used to help fund FY2022-23 CIP projects that will require the use of General Funds. At a high level, the FY21-22 operating results, enhanced by the one-time COVID Relief income of \$1.2 million, will help fund next year’s CIP projects, including the \$1.6 million FY2022-23 CIP project to replace the two synthetic turf fields at Robertson Park.

A complete view of the District’s Proposed FY22-23 Operating and CIP Budgets is presented in the attachment: “FINAL OPERATING AND CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET PROPOSAL FOR FY2022-23”.