



Livermore Area  
Recreation and Park District  
*An independent special district*

**LIVERMORE AREA RECREATION AND PARK DISTRICT  
REGULAR MEETING of the BOARD OF DIRECTORS**

**DRAFT MINUTES**

**WEDNESDAY, JULY 27, 2022**

7:00 P.M.

*NOTICE: Coronavirus COVID-19*

*In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), members of the Livermore Area Recreation and Park District Board of Directors and staff participated in this meeting via teleconference (Zoom). In the interest of maintaining proper social distancing, members of the public also participated in this meeting electronically.*

**DIRECTORS PRESENT:** Directors David Furst, Philip Pierpont,  
Vice Chair James Boswell, Chair Maryalice Faltings

**DIRECTORS ABSENT:** Director Jan Palajac

**STAFF MEMBERS PRESENT:** Jill Kirk, Jeffrey Schneider, Julie Dreher,  
Linda VanBuskirk, Michelle Kleman, Pamela Healy,  
Patrick Lucky

**DISTRICT COUNSEL:** Rod Attebery with Neumiller & Beardslee

**OTHERS PRESENT:** Allison Hawkins, Jasper Sunday, Mike Ralph

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**

Chair Faltings called the meeting to order at 7:00 p.m. All Directors were present via Zoom, except Director Palajac who was on vacation. Chair Faltings led the Pledge of Allegiance.

**2. PUBLIC COMMENT:** There were no comments from the public.

**3. CONSENT ITEMS**

**3.1** Resolution No. 2758 determining to conduct meetings of the LARPD Board of Directors using teleconferencing pursuant to Government Code 54953 as amended by AB 361;

**3.2** Approval of the Minutes of the Regular Board Meeting of July 13, 2022;

**3.3** Approval of the Minutes of the Public Meeting in the Park of July 20, 2022.

**MOTION:**

Moved by Director Pierpont, seconded by Director Boswell, approved the Consent Agenda, by the following roll call vote:

AYES: *Directors Furst, Pierpont, Boswell, and Chair Faltings (4)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *Director Palajac (1)*

**4. PRESENTATION**

**4.1** The Board received a presentation on “LARPD Aquatics – Summer 2022” from Recreation Supervisor Patrick Lucky. The presentation highlighted recreation swim, sim lessons, lap swim, water exercise, partnerships, lifeguard training, and data on rescue reports. (see attachment)

**5. DISCUSSION AND ACTION ITEMS:**

The LARPD Board of Directors reviewed and discussed taking appropriate action or inaction with respect to the following matters:

None.

**6. INFORMATIONAL ITEMS (No Action Required)**

**6.1 GENERAL FINANCIAL UPDATE**

Business Services Manager Jeffrey Schneider reported that he and Finance Officer Julie Dreher are close to closing out the numbers for this fiscal year. The District’s Net Contribution (Revenue less Operating Expenses) originally budgeted at \$2.5 million is expected to come in closer to \$2.7 million. That favorability is associated with April property tax receipts that exceeded what had been budgeted. As noted during the FY22-23 Budget process, the current year’s net operating result will allow the District to fund the two new synthetic turf fields at Robertson Park, which will be completed by the end of August.

BSM Schneider recognized the efforts of Community Services Manager Jill Kirk and her team, as their budget for revenue from operations (program revenue) is within \$8k of their \$6.5 million budget, a remarkable achievement in planning and execution given the uncertainty that surrounded her and her team while developing their revenue budgets. Parks and Facilities Manager Fred Haldeman will be working with BSM Schneider on forecast models for energy and water expenses.

The financial results through July will be available for the next Finance Committee and Board meeting.

In response to a question from Director Boswell, BSM Schneider further reported that staff had its first meeting with the consultant hired to perform the Fixed Asset Review yesterday. Staff will provide source documentation that will support the audit of existing fixed assets, and a by-product of their work will be to upload data to the

General Ledger (eliminating a reliance on spreadsheets for asset reporting), utilizing an updated chart of accounts for fixed assets.

BSM Schneider reported that PFM Haldeman has been working with consultant Alliant to perform a current market evaluation of many of the District's key properties.

This was information only and no Board action was taken.

## **6.2 COVID-19 PROGRAM UPDATES**

Community Services Manager Jill Kirk reported that although COVID cases continue to arise, they are not as prevalent as they were in the beginning of this summer. Considering the volume of staff and participating families, LARPD is doing well. We continue to keep people notified and keep staff safe.

CSM Kirk announced that staff has been putting together an end of summer evaluation form to send to all participants to receive specific feedback and we are excited to see what the feedback will be.

HR Officer Michelle Kleman confirmed that LARPD has not had any new COVID cases reported this week, and the numbers are stabilizing.

This was information only and no Board action was taken.

## **7. COMMITTEE REPORTS**

- a) Director Furst reported his attendance, along with Director Palajac, at the July 14, 2022 Facilities Committee meeting. The Draft Minutes were included in the Board agenda packet.
- b) Director Pierpont reported his attendance at the July 19, 2022 Livermore Downtown, Inc. meeting.

## **8. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- a) Director Furst announced that he has decided to run for re-election to the LARPD Board in November, and he has filed his nomination papers with the Alameda County Registrar of Voters' Office.
- b) Chair Faltings announced that she has decided to run for re-election to the LARPD Board in November.
- c) Director Pierpont announced that he has decided to run for re-election to the LARPD Board in November.

## **9. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

BSM Schneider made the following announcement:

We have received the equipment needed to set up a hybrid meeting room for future Board meetings. Installation of the equipment, along with specific software from ZOOM, should begin within the next few weeks which will then give LARPD the capability to hold hybrid meetings.

**10. ADJOURNMENT:** The meeting was adjourned at 7:42 p.m.

APPROVED,

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Maryalice Summers Faltings  
Chair, Board of Directors

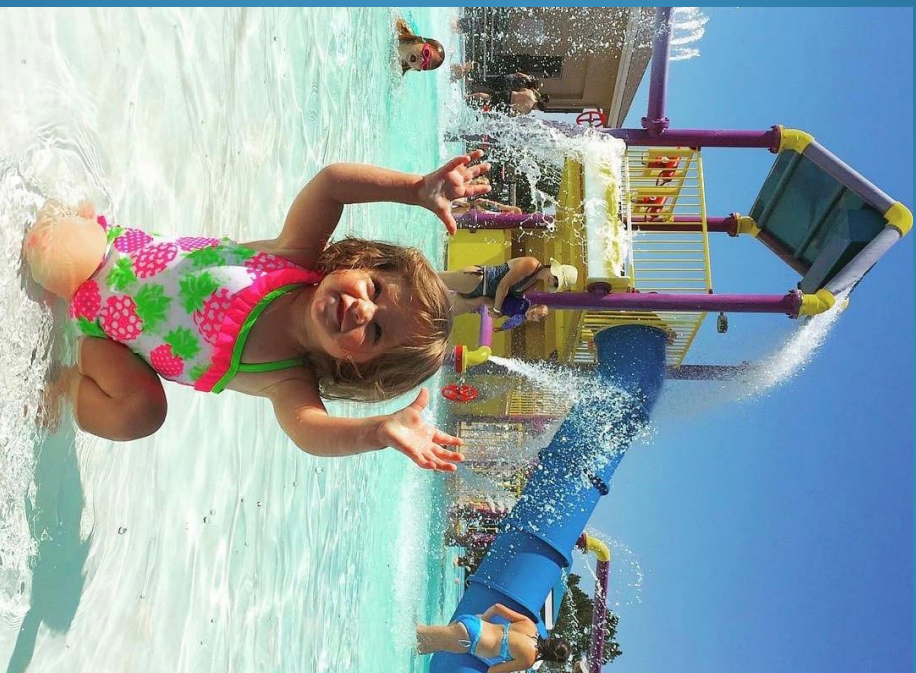
ATTEST:

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Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors

/lvb

# LARPD Aquatics



Summer 2022

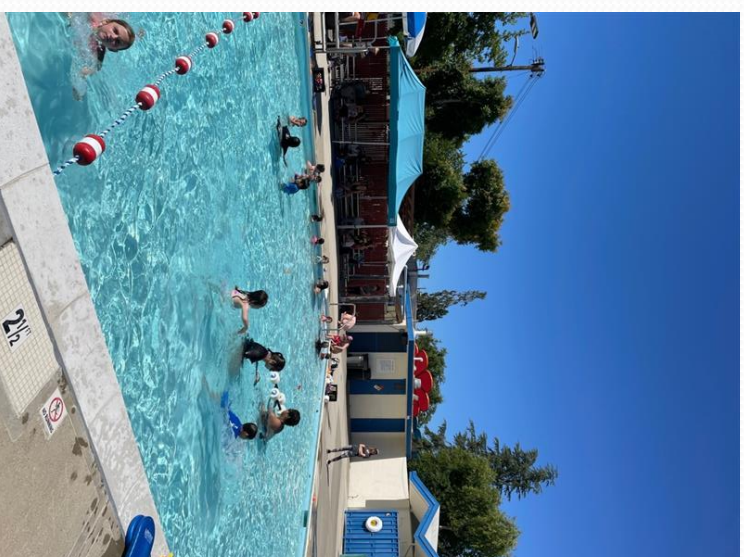
# Recreation Swim

- Open Mon-Sun at RLAC and Mon-Sat at May Nissen
- Tot Time returned after a 2-year hiatus
- Hot Night returned after a 5-year hiatus
- Average rec swim a day is 430 participants.
- Average one ESS group per day



# Swim Lessons

- Swim lessons took place at the May Nissen Swim Center
- 1,408 participants in swim lessons
- We are licensed through the American Red Cross







# Water Exercise

- Increased from 1 instructor to 3
- 2 time slots in the morning
- Average attendance per day is 24 split between 2 classes



# Partnerships

- LMJUSD Taught 3 classes at GHS
- Livermore Aqua cowboys over 300 swimmers
- Ruby Hill Aquatics 125 swimmers
- Altamont Passers 80 water polo players



# Lifeguard Training

- Hired 30 lifeguards
- 15 of those lifeguards trained to teach swim lessons



# LARPD Rescue Reports Average

90 Rescue Average Each Summer

DAY OF THE WEEK		
Monday	13	14%
Tuesday	7	8%
Wednesday	8	9%
Thursday	9	10%
Friday	10	11%
Saturday	24	27%
Sunday	19	21%

TIME		
School Parties	10	11%
10am-12pm	1	1%
12pm-2pm	16	18%
2pm-4pm	41	46%
4pm-5pm	22	24%

FACILITY		
May Nissen	6	7%
RLAC	84	93%

LOCATION		
Activity Pool	11	12%
Activity Pool Rope	6	7%
Main Pool	14	16%
Main Pool Inflatable	10	11%
Water Slide	49	54%

# LARPD Rescue Breakdown

FACTORS			
Water Slide Current	31	34%	
unaware of depth	6	7%	
unattended child	7	8%	
tired swimmer	7	8%	
not following rules	4	4%	
non-swimmer, unaware of depth	7	8%	
non-swimmer, unattended child	6	7%	
non-swimmer	12	13%	
disoriented	5	6%	
horseplay	1	1%	
lifejacket, unattended child	1	1%	
Unknown	3	3%	

RESCUER TITLE		
Aquatics Lead	19	21%
Lifeguard	71	79%

YEARS OF EXPERIENCE		
1st year	28	31%
2nd year	16	18%
3rd year	18	20%
4th year or more	28	31%



**THANK YOU!!**

**Patrick Lucky**

**Recreation Supervisor**

**Livermore Area Recreation and Park District**

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