



Livermore Area
Recreation and Park District
An independent special district

**GENERAL MANAGER'S MONTHLY UPDATE
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS
OCTOBER 2024**

TO: BOARD OF DIRECTORS

FROM: MATHEW FUZIE, GENERAL MANAGER

The information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only.

GENERAL SUMMATION

September was a very quiet month. Managers and Supervisors are preparing the evaluations of all of their direct reports. Human Resources is busy with evaluations and preparing for 2025 Open Enrollment. The good news is that health benefits did not go up as much as anticipated, staying in single digits with 5% being the increase for our most used benefits. That means we will not be asking for additional funds beyond our commitment to cover 75% of the Kaiser Family Plan.

Community Service Day was held on Saturday, September 7th. It was hot; however there was a great turn out from the community. We dedicated the first communication board at May Nissen Park with our partners in the project. LARPD partnered with the Livermore Noon Time Rotary, LARPD Foundation, and Alameda County Special Education Local Plan Area (SELPA) to fund the project and design the custom Communication Boards. We will complete a total of 10 throughout parks in this first round.

Trails Update

We are moving forward with the Patterson Ranch Trail and anticipate opening this fall. Weather and staff availability will be determining factors.

BOARD OF DIRECTORS

In September, Board members attended one regular board meeting, and a Finance Committee meeting held on September 23, 2024. A few of the Board members attended the installation of the first of 10 communication boards at May Nissen Community Park held during Community Service Day on Saturday, September 7, 2024. Additionally, members of the Board of Directors participated in meetings at the following:

- Livermore Downtown Inc.
- Livermore Valley Chamber of Commerce Business Alliance
- LARPD Foundation
- 2024 CSDA Annual Conference (California Special Districts Association)

Board actions for the month included:

- Resolution No. 2815 proclaiming October 2024 as Bullying Prevention Month and October 16, 2024 as Unity Day;
- Resolution No. 2816 nominating General Manager, Mathew Fuzie, for election to the California Association for Park & Recreation Indemnity (CAPRI) Board of Directors "At Large" seat for the January 2025 – January 2028 term.

Upcoming Board Schedule: (All meeting locations are held at 4444 East Avenue, Livermore, unless otherwise noted.)

- a. Program Committee Meeting: October 7, 1:00 p.m., West Conference Room.
- b. Facilities Committee Meeting: October 9, 2024, 3:00 p.m., West Conference Room.
- c. Regular Board Meeting: October 9, 2024, 5:00 p.m., Sycamore Room.
- d. Personnel Committee Meeting: October 14, 2024, 2:00 p.m., West Conference Room.
- e. Finance Committee Meeting: October 28, 2024, 2:00 p.m., West conference Room.
- f. Employee Luncheon, October 30, 2024, 11:45 a.m., Cresta Blanca Ballroom.
- g. Regular Board Meeting: October 30, 2024, 1:00 p.m., Cresta Blanca Ballroom

HUMAN RESOURCES

Offboarding and Recruiting: September marks the departure of our summer hires. HR must ensure that offboarding occurs for seasonal staff.

September Staffing:

- New hires – 5
- In Pre-employment – 3
- Active interviews – 2
- Open positions – 4

Open Enrollment Preparation: The health and dental rates from Alameda County were recently determined for 2025. LARPD has been a subgroup member of Alameda County for several years, allowing us to be part of a larger pool of 20,000 subscribers. Health care costs continue to increase but the 2025 rate increases were lower than projected. The District continues to hold the course on our current strategy of paying 75% of the Kaiser family premium for medical. Open enrollment will be from November 12 - 26th.

Leadership Academy: The LARPD Leadership Academy is underway. Employees having supervisory authority have been enrolled in a leadership journey spanning six sessions. The topics for September were emotional intelligence and performance management.

Employee Reviews: The employee review process is underway. This year, employees are completing a self-evaluation which will inform the supervisors' review. The process is being completed online enhancing productivity while ensuring supervisors can see their employees' reviews year-over-year.

Career Fair: Human Resources and Youth Services attended the Las Positas College Fall Job and Internship Fair. Thus far, we have experienced several qualified candidates applying from this event.

FINANCE

August Financials: Preliminary financial results through the month of August 2024 are as follows: Total revenues are 6% better than budget at \$2.035 million and salary and benefits expenses are 1% better than budget at \$2.804 million. Services and supplies expenses are \$327k over budget due to several timing issues with when invoices were received vs. when the related expenses were budgeted; however, this is expected to even out over the next few months. In addition, water and legal expenses have exceeded budgeted numbers in July and August but are expected to come back down to budgeted levels. The District has not yet had any operating capital spend this fiscal year, but due to the current overage on services and supplies expenses, the bottom line through August is \$124k over budget.

Budgeting Tool: Finance completed its third and final workshop with Vena where the team focused on providing all the necessary data for the Vena team to design the District's budget models in the system. The next step, which is expected in the first week of October, is for Finance to review and sign off on the designs so that Vena can begin building the models and reports. The project is right on track and the Finance team anticipates going live mid-November, well in advance of the FY24-25 mid-year budget process.

FY23-24 Audit Status: The District's audit firm, James Marta & Company, performed their year-end fieldwork the week of September 9-13. The accounting team worked hard to provide the auditors with all the requested documentation ahead of time, which resulted in the audit team not having to come on site. As a result of a significant amount of work in a short period of time, the District's FY23-24 audit was issued by James Marta & Company on September 25th. Staff will evaluate the timing for a presentation to the Finance Committee, followed by a presentation to the Board with a request for approval. This was tentatively scheduled for the December 11th Board meeting but will likely occur sooner now.

COMMUNITY SERVICES & RECREATION

Youth Services

Now that preschool children have familiarized themselves with their teachers, learning environments, and daily schedules, the real fun has begun. Some of the curriculum themes included: all about me, who's in my family, colors, shapes, nature and fall crafts with our transition in season. Our weekly P.E. time has started, which is planned and led by our LARPD all-star, Coach Carlie. This month, each program will have an educational visit from our LARPD Rangers as well. The programs have also been collecting diapers and wipes for National Diaper Need Awareness Week. All items collected will be donated to our local Hively office, and added to their diaper pantry for the qualified, low-income families. Many of our preschool classes have also set their dates for the annual field trip to Joan's Pumpkin Patch, which is always a family favorite.

Senior Services

| Program | Monthly Registration |
|---------|----------------------|
|---------|----------------------|

| | |
|--|------------------------|
| Gentle Strength, Balance, & Coordination – 2 classes | 24 registrants |
| Chair Strength, Balance, & Flexibility – 2 classes | 6 registrants |
| Zumba Gold with Alice – 4 classes | 53 registrants |
| Zumba Gold with Christina – 3 classes | 57 registrants |
| Line Dancing w/ Delores (Beginner) | 9 registrants |
| Line Dancing w/ Gary – 3 classes | 41 registrants |
| Line Dancing with Delores (Beginner) | 15 registrants |
| Line Dancing with Gary – 3 classes (Beginner/Inter./Combo) | 28 registrants |
| Tai Chi with Barbara – (Memory/Level 1/Level 2) | 13 registrants |
| Tai Chi with Kim – (After Hours/Level 3A/Level 3B) | 20 registrants |
| Yoga for Self-Care | 9 registrants |
| 3-D Greeting Cards | 8 registrants |
| Writing Memoir, and Personal Essay | 7 registrants |
| Walking with Purpose | 4 registrants |
| Caregiver Support Group | 4 registrants |
| Estate Planning | 11 registrants |
| Legal Asst. for Seniors – Create a Secure Future | 5 registrants |
| Total Registered: | 314 registrants |

Senior Services

Classes: Senior Services Recreation Classes and Programs (Set-up & Take-down: average 30 minutes/week/program, except for Zumba, and Yoga).

Trips: On September 11th, 53 Seniors cruised across the Bay Bridge to experience the San Francisco Broadway show – “Wicked” at the Orpheum Theatre. The group stopped at Union Square to scatter to their favorite restaurants for an early lunch and were then whisked to the Orpheum for the show. A good time was had by all!



Activities:

- On September 4th, 20 movie-goers attended the monthly Mystery Movie at the Vine, viewing the film “Reagan “. The group consensus - 4.8 stars- a “must see!” Ronald Reagan’s life story is told through a retired KGB agent whose life was linked to Reagan from his early Hollywood years through his journey to become the most powerful man in the world. The movie honors the important relationship between Reagan and his supportive wife, Nancy.
- On September 26, 24 Seniors enjoyed the September Crafting Social as they learned the art of fabric decoupage on large faux pumpkins to create a whimsical Fall themed décor statement. As usual, it was a fun time creating and socializing with old and new friends.
- This month at the Ed Kinney Speaker Series at the Firehouse Arts Center attendees spent an afternoon with historical Chautauquan figure, Edith Galt Wilson, wife of President Woodrow Wilson on her journey as acting president after his paralyzing stroke. The audience is always included in a lively session of questions and answers after the show.
- In our RLCC Vintage Lounge, with the Labor Day holiday, only one Netflix movie was shown on September 16th this month. The featured film, “The Adam Project” starring Ryan Reynolds was enjoyed by a small crowd of local movie enthusiasts while staying cool after lunch. The everchanging puzzle board is always set up in the Lounge to keep people engaged as well.
- The Olivina Olive Oil Company was the destination for 28 guests on September 30th, as they were treated to a tasting, tour, and informative presentation by owner, Charles Crohare. Afterwards, they all proceeded to Country Waffles for a hosted lunch with new friends.



You can find pictures from our trips and activities on LARPD social media outlets.

Community Outreach

The community outreach team **distributed three press releases** this month highlighting the completed **field renovations at William (Bill) Payne Sports Park** and the **installation of the first of 10 Communication Boards** at May Nissen Community Park and promoting the new **Adaptive Recreation Programs** led by Recreation Coordinator, Makenna Nation. The renovations at Bill Payne upgraded the infields of two main fields for players aged 10-14.

The Communication Boards, strategically placed in neighborhood and community parks, support effective communication for children of all abilities. The boards feature a variety of symbols and layouts that aid in expressing needs and emotions while engaging in play.

Adaptive Recreation programming is designed to serve individuals of all ages with intellectual and developmental disabilities (IDD). Rooted in recreational therapy practices, these programs will foster

positive social interactions, enhance physical health, and build essential social skills through engaging in community recreation activities.



The team also played a key role in the community partnership between LARPD, LVJUSD, City of Livermore, and the Livermore Police Department hosting **Community Service Day** on Saturday, September 7th. It was a fantastic day where over 500 volunteers worked throughout Livermore on 26 projects helping to beautify our city. The day culminated with a celebratory lunch at Las Positas College that included live music, games, and a volunteer opportunities fair.

The outreach team also connected the community with LARPD program offerings through email communication, social media, peach jar, and www.larpd.org. Throughout the month, the team sent 21,034 emails with a 64% open rate (30% industry average) between the District-Wide Newsletter, Senior Prime Time, Open Space Valley Wilds, and Senior Pop-Up Trip Emails. Across our social media accounts, 34 posts were shared generating 29,793 impressions. Highlights included a visit from Gold Medalist Gillian Boxx to the Smith ESS, Community Service Day, and Communication Board Installation. On www.larpd.org, September page views were 182,417.

Open Heart Kitchen Senior Meal Program: August Meals Served 634 Meals to 63 Seniors.

Upcoming Key Dates/Events:

Downtown Pleasanton Ghost Walk (50+): Thursday, October 3: Discover the mysterious and chilling side of Pleasanton as you visit the haunted places in town. A "GHOST HOST" will lead you along Main Street and tell you the spooky stories and histories of buildings like the Pleasanton Hotel, Gay 90s Pizza, and the old Mortuary. Witness the Ghost Host's tracking tools to check for spirit energy as you go along! [MORE INFO](#)

Tarantula Hike at Sycamore Grove: Saturday, October 5, 12-1 pm.: Come join Ranger Seth and see if we can find some of Sycamore Grove's most misunderstood creatures. Ranger Seth will do a quick, but informative talk about California's tarantulas. [MORE INFO](#)

Puzzle Palooza: Sunday, October 6: Register a team of up to four people to compete in the ultimate puzzle challenge! Upon arrival, teams will receive the mystery puzzle and a table to work on. Teams will have three hours to complete the 750-piece puzzle, and the first three teams to finish will receive a prize! [MORE INFO](#)

Unity Day: Wednesday, October 16: LARPD, along with our community partners at the City of Livermore, Livermore Police Department, Livermore Public Library, and LVJUSD, have developed a

week-long celebration to emphasize the importance of treating everyone with kindness in our community. [MORE INFO](#)

Adaptive Recreation Movie and Game Night: Friday, October 18: This program is an opportunity for participants to socialize with friendly people playing board games, cards, activities, and movies in a cozy and friendly environment! [MORE INFO](#)

Sycamore Scares at Ravenswood: Friday-Saturday October 18-19: Step into the shadows of Ravenswood Historic Site and join LARPD Rangers and volunteers for two nights of spine-tingling haunted tours. These spooky tours will run every half hour from 7:00 to 9:30 pm. The later it gets, the scarier the monsters! [MORE INFO](#)

Pumpkin Patch and Splash: Saturday, October 19, 1-4 pm: Join us for the Pumpkin Patch and Splash event at the Robert Livermore Aquatic Center! Bring your family and friends for a fun-filled day where guests can pick a pumpkin from our floating pool patch, enjoy games, and participate in crafts. [MORE INFO](#)

Kids Night Out – Lego Night: Saturday, October 19: We will provide your child with a fun-filled night of activities, crafts, and silly games. Best of all - pizza dinner and popcorn are included! This activity is split into two age groups: Ages 6-12 and 3.5-5*. [MORE INFO](#)

Halloween Boo Bash: Saturday, October 26: Get ready for a spooktacular family-friendly event like no other- join us for the Halloween Boo Bash at LARPD! This hauntingly delightful gathering is perfect for families looking to embrace the Halloween spirit in a safe and enjoyable environment. [MORE INFO](#)

Pumpkin Carving Campfire: Saturday, October 26: Join Ranger Rudy for an evening filled with one of the favorites – the pumpkin! We'll spend the evening carving this squash into works of art, or horror, depending on your point of view. Please bring your own pumpkin and carving tools if you have them (there will be a few tools to lend). [MORE INFO](#)

Aquatics

ELOP: With the start of school RLAC and May Nissen Swim Center held classes for LVJUSD. We taught 24 children swimming lessons and 16 children water polo. It was great to see staff provide additional lessons and programs in partnership with the School District.

Renters: We said goodbye to Tri Valley Aquatics and Las Positas water polo, as their plaster project finished. It was great to lend a helping hand to the college and another swimming club. LAC has started practices again, providing a fun fall swim league, year-round competitive swimmers, and masters. LAC is currently serving over 300 swimmers in Livermore!

Drop in: With the start of school and staff returning to their studies, we have gone back to our regular hours. Adult water polo and water exercise was so successful this summer, we will be keeping their additional days and times moving forward!

Sports Facility Rentals

Sports Facility Rentals:

- 43 permits were issued for picnic rentals in the month of September generating \$8,505 in revenue with 1,910 attendees. Large and returning company picnics were hosted by Case Pacific, Columbia Electric, and LLNL.
- 50 court rentals took place in May Nissen park which includes both pickleball and tennis. Tri-Valley Pickleball Club held their annual two-day Harvest Crush Tournament in September at both May Nissen and Livermore Downs courts. This was their largest turnout with 240 players and an estimated 100+ spectators.
- Livermore Junior Football League (LJFL) holds their home games at Robertson Park. Each week LJFL plays teams from eight (8) surrounding cities with approximately 300-400 people in attendance. Game days consist of weigh-ins for the football players, lots of enthusiasm from the cheerleaders, food trucks, and more.
- Fusion Soccer held a Labor Day weekend tournament utilizing all fields at Robertson and Cayetano Parks. This event was catered to both boys' and girls' teams U9-U14.

| Park Location | Total Rentals | Total Rental Hours |
|----------------------|----------------------|---------------------------|
| Robertson Park | 87 | 439 |
| Cayetano | 29 | 96 |
| Ernie Rodrigues | 29 | 250 |
| Robert Livermore | 46 | 277 |
| Randy Johnson | 0 | 0 |
| Christensen | 12 | 114 |
| Max Baer | 12 | 25 |
| Independence | 62 | 200 |
| Altamont Creek | 3 | 10 |
| Bill Payne | 34 | 378 |
| Hagemann | 40 | 64 |
| May Nissen Courts | 50 | 236 |
| Gymnasium | 98 | 235 |
| Total: | 502 | 2,324 |

| Picnic Locations | Total Number of Rentals | Total Number of Attendees |
|---------------------------|--------------------------------|----------------------------------|
| May Nissen (main site) | 7 | 650 |
| May Nissen (tennis court) | 7 | 380 |
| May Nissen (library) | 3 | 90 |
| Big Trees | 7 | 220 |
| Hagemann | 0 | 0 |
| Independence Lower | 0 | 0 |
| Independence Upper | 8 | 240 |
| Les Knott | 5 | 120 |

| | | |
|--------------------------|-----------|--------------|
| Pleasure Island | 6 | 210 |
| Robertson Park Pole Barn | 0 | 0 |
| Cayetano | 0 | 0 |
| Robert Livermore | 0 | 0 |
| Other | | |
| Total: | 43 | 1,910 |

Sports & Enrichment Programs/Classes/Events

- This month Adaptive Recreation launched offering programs such as Yoga, Craft with Me, and Hip Hop Dance with future offerings of Movie/Game Night. We were able to provide recreation services to 13 different participants with a wide-range of abilities. Of the 13 participants, seven (7) were aged 13-18 years old. Since the teen population for adaptive recreation makes up more than half of participants, we will be heavily focusing on this age group for upcoming programs and events.
- Seeing an increase in demand for the pee wee age group and younger, we have expanded programming, adding classes for one-and two-year-olds. These classes are parent/me based allowing for social interaction and practice of their fine motor skills.
- Our first LARPD Fall Soccer League began this month, with a total of 120 participants playing at Hagemann Park. This league is geared towards our pee wee level participants. We offer a soccer “league” for 2-&-3-year-olds where parent participation is required. There is also a league for 4-&-5-year-olds where parent volunteer coaches lead teams in practices and games. Staff are on hand as well as game monitors and can step in to coach if needed. Week one had all the players and parents having a great time and looking forward to the rest of the season!
- Two new classes introduced this Fall are Pee Wee Baseball Stars and Pee Wee Explorers: Art and Science Adventures. These classes have strong enrollment, being offered in the early evening, allowing working parents an opportunity to participate as well.
- Youth Sports programs such as LARPD's Youth Basketball League, Practice & Play Basketball, and Small Group Basketball Training at The Club have all gotten off to great starts. We have seen many returning participants, along with some new faces.
- Youth Basketball League evaluations have taken place where players showed off their skills and were then placed on opposing teams for the remainder of the season. LARPD coaches are excited about the season ahead and are looking forward to the competition and sportsmanship of the game!
- Our Adult Softball League is in full swing, kicking off another fun season. New this Fall, is the Adult Kickball League. It has been entertaining to watch these teams play a game we all enjoyed as kids.

| Program | Total Registered Participants |
|---------------------------------------|--------------------------------------|
| LARPD Youth Basketball League | 61 |
| LARPD Small Group Training Basketball | 23 |
| LARPD Practice & Play Basketball | 17 |

| | |
|-----------------------------------|--------------|
| LARPD Pee Classes | 40 |
| LARPD Pee Wee Soccer League | 56 |
| LARPD 4/5 Year Soccer League | 64 |
| LARPD Preschool Track Meet | 14 |
| LARPD Kids/Pee Wee Night Out | 23 |
| LARPD Adaptive Programs | 13 |
| LARPD Adult Softball | 360 |
| LARPD Adult Kickball | 45 |
| Arora Tennis Classes | 114 |
| Youth/Adult Karate | 25 |
| Youth/Adult Hip Hop | 20 |
| Kidz Love Soccer Class | 80 |
| Adult Yoga | 33 |
| Drop In Pickleball | 242 |
| Ballet | 99 |
| Total Participants Served: | 1,329 |

Open Space

Programs/Events: September officially kicks off our programming for the school year. Youth programs Sprouts (ages 2-3), Sycamore Science Camp (ages 4-8), Junior Rangers (ages 9-12), and Ranger Explorers (ages 13-16) all had their first sessions this month. School programs, both in-class and field trips, have also begun. We look forward to another busy school year.

September Community/Partnership Events:

- 9/7 - Livermore Public Library & LARPD Storytime at Sycamore Grove Park
- 9/7 - Community Service Day
- 9/12 - Family Science Night at Rancho Elementary
- 9/14 - Quest Science @ Stockmen's Park
- 9/19 - Farmers Market at Downtown Livermore
- 9/21 - Creeks to Bay Cleanup at Robertson Park





Volunteers: Open Space participated in two large volunteer events in September: the city-wide Community Service Day and the international Coastal Cleanup Day. For both events, LARPD Open Space staff and volunteers helped better our natural spaces. Twenty-eight (28) volunteers helped Ranger Gilbert in removing invasive plants from Sycamore Grove Park. Forty-five (45) volunteers assisted Natural Resources Technician Justin and Ranger Rudy in cleaning up the Arroyo Mocho at Robertson Parks: a whopping 245 pounds of trash and 20 pounds of recyclables were collected!

Staff Updates & Development: Open Space officially welcomed two new employees to the team: Naturalist Candace Rho and Park Ranger Aide Anthony Roderick.

Park Updates/Natural Resource Management:

- **Camp Shelly:** In early September, Open Space and Parks staff went to Tahoe to officially close Camp Shelly for the season. Maintenance and tree work was conducted, and staff debriefed on how to improve the campgrounds for next season.
- **Patterson Ranch Trail Project:** After some minor delays, Open Space staff have started work on clearing and redefining the Patterson Ranch Trail and creating trail markers and signage.
- **Weed Abatement:** Staff continued to diligently remove invasive stinkwort from Holdener and Sycamore Grove Parks in September. This will likely be the last month of this work as the plant goes to seed.

Upcoming:

- Open Space has a **full program calendar** heading into October, including the annual Sycamore Scares program to be held at Ravenswood Historic Estate, Ravenswood Day school programs, Brushy Peak Adventures, campouts for tweens and teens, plenty of Hoot Owl night hikes, our regular slew of in-class and field trip school programs, weekend ranger programs, and more.
- As the seasons change, so does the focus of our **natural resource management**. The October Open Space Volunteer Day will be led by Natural Resources Technician Justin; volunteers will help conduct a community science “bioblitz,” documenting wildlife in the park with the use of iNaturalist. Additionally, with the end of nesting bird season, staff aims to repair and replace nestboxes at Sycamore Grove and Holdener Parks. Fingers crossed for another good wet season to the benefit of the park’s wildlife. We’ll anticipate potential flood releases as well as regular seasonal trail maintenance.
- On October 9th, Interpreters Eric and Christine and EBRPD Del Valle’s interpretive staff will be hosting the **EBRPD’s Interpretive & Recreation Services Monthly meeting** at Sycamore Grove Park. This enrichment and professional development event offer an awesome opportunity to strengthen the working partnership between LARPD and EBRPD, as well as highlight the amazing resource that is Sycamore Grove Park. We’ll be excited to report back after the event.

Facility Rentals

Facility rentals are held at the Ravenswood Historic Site, and the Robert Livermore Community Center. Facility rental information is located on our website at larpd.org.

| Facility | Type of Activity | Total Rentals for the Month | Total Monthly Hrs. |
|--|-----------------------|-----------------------------|--------------------|
| Ravenswood | Facility Rentals | 2 | 20 |
| Ravenswood | Wedding Rehearsals | 1 | 1 |
| Ravenswood/RLCC | Facility Rental Tours | 15 | 15 |
| Ravenswood | Photo Permits | 4 | 8 |
| RLCC | Facility Rentals | 16 | 160 |
| RLCC | On-going Rentals | 1 | 14 |
| Total Facility Rentals for the Month: | | 39 | 218 |

Facility Operations

Facility operations staff are scheduled Monday through Friday from 7:30am-10:00pm to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals. Below is the Day-to-Day Operations & District Support matrix.

| Operations | Staff | Days | Time | Total Weekly Hrs. | Total Monthly Hrs. |
|---|-------|--------------------------------|----------------|-------------------|--------------------|
| Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall (Raquel) | 1 | M/Tu (Friday as needed) | 6:30am-9:30am | Between 4-6 | Between 16 and 20 |
| RLCC Operations & Custodial (LARPD – days / Contractor – nights) | 2 | M-F | 7:30am-10:00pm | 217.5 | 870 |
| RLCC Operations & Custodial (LARPD – days / Contractor – nights) | 2 | Sat/Sun | 8:00am-8:00pm | 24 | 96 |
| Park Restrooms: Field Rentals (Contractor) | 2 | Sat | 7:00am-5:00pm | 20 | 80 |
| Park Restrooms: Field Rentals (Contractor) | 2 | Sun | 7:00am-5:00pm | 20 | 80 |

Community Services Program and Service Support

| Program | Task | Staff | Days | Total Weekly Hrs. | Total Monthly Hrs. |
|--|------------------|--------------|-------------------|--------------------------|---------------------------|
| Open Heart Kitchen | Setup & Takedown | 2 | M-F | 10 hours | 40 hours |
| Pet Food Distribution | Setup & Takedown | 2 | Wednesdays | 30 minutes | 2 hours |
| Occasional Events (Seniors; 1-2/mo.) | Setup & Takedown | 2 | Days vary | 30 minutes | 1 hour |
| Livermore Rotary Meetings | Setup & Takedown | 2 | Wednesdays | 1 hour | 4 hours |
| Golden Circle & Learn to Knit! | Setup & Takedown | 2 | Mondays | 30 minutes | 2 hours |
| Movie Madness | Setup & Takedown | 1 | Mondays | 1 hour | 2 hours |
| Mah Jong | Setup & Takedown | 1 | Wednesday | 30 minutes | 2 hours |
| Bridge | Setup & Takedown | 1 | Thursday & Friday | 1 hour | 4 hours |
| Livermore Rotary Club | Setup & Takedown | 2 | Wednesdays | 1 hour | 3 hours |
| LARPD Foundation Meeting | Setup & Takedown | 1 | Monday | 15 minutes | 15 minutes |
| September Crafting Social | Setup & Takedown | 2 | Thursday | 1 hour | 1 hour |
| Alameda County Ag Subcommittee on Trails Meeting | Setup & Takedown | 1 | Monday | 15 minutes | 15 minutes |
| LARPD Board Meeting | Setup & Takedown | 1 | Wednesday | 30 minutes | 1 hour |
| James Boswell Meeting | Setup & Takedown | 1 | Thursday | 15 minutes | 15 minutes |
| Facility Operations Meeting | Setup & Takedown | 1 | Friday | 30 minutes | 30 minutes |
| Golden Circle Inventory Day | Setup & Takedown | 2 | Monday & Tuesday | 1 hour | 1 hour |

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|--------------------|------------------|---|----------|------------|------------|
| Leadership Academy | Setup & Takedown | 2 | Thursday | 30 minutes | 30 minutes |
|--------------------|------------------|---|----------|------------|------------|

PARKS, FACILITIES, & MAINTENANCE

Parks Department Update: Our Parks team made meaningful enhancements in the care and improvement of our parks. We successfully completed tree removal and stump grinding, creating safer and more inviting spaces. The Robertson parking lot and dog parks were chalk-marked for large events, while we effectively trapped 21 gophers to mitigate pest issues. The May Nissen dog park was seeded, boosting its greenery, and staff completed forklift training to enhance safety, and our Community Service Day prep was a resounding success.

Additionally, we implemented our fertilizing and aerating schedule using heavy equipment. We addressed downed trees, including one at RLCC, and completed a large 6” mainline repair at Robert Livermore. Our irrigation management included a reduction and recalculation of water days and times, ensuring efficiency. We also received a successful inspection from the County Agricultural Department and took delivery of a new herbicide spray trailer. Weekend personnel scheduling was organized, and we continued with ongoing irrigation repairs, including the repair of the Rancho ESS turf irrigation.

*LIGHT FIELD
 MAINTENANCE

| PRUNING | AERATING/SEEDING | FIELD RENOVATION |
|------------|---------------------|------------------|
| May Nissen | May Nissen Dog Park | Robertson |
| Bill Payne | | Christensen |
| | | Bill Payne |
| | | Ernie Rodriguez |



Down Tree an RLCC



Big Trees Trail Extension



Tex Spruiell Lateral & Irrigation Mainline Repairs





Mechanic's Shop: In the recent mechanic's shop service, several vehicle repairs and installations were completed, including setting tire pressures and resetting TPMS systems for multiple vehicles (238CZG, V29, 238D7C, and 238FGZ), installing various equipment such as bed toolboxes and a pull-out vise mount (238D85 and 238FHC), and performing a flat tire repair (273JFF). Additional tasks included replacing the ignition switch on a Yamaha cart, conducting shop maintenance, managing parts ordering and inventory, and completing weekly and monthly reports. Hazmat inspections and disposal were also carried out, alongside road calls to Bill Payne Park and RLCC for vehicle assistance.

Facilities Department Update: September saw the end of many of our summer programs, including operations at Camp Shelly. The Facilities, Parks, and Open Space departments all came together to prepare the facility for the winter. Repairs were made as needed. The water was shut off and the lines, the water heaters and the main storage tank were drained to prevent freeze and breakage. The buildings were cleaned and secured, and the travel trailer was taken back to Livermore. In this image we can see one of the new Open Space rangers on his break.



Poured-in-place surfacing (PIP) is used for fall attenuation in several of our playgrounds. Unfortunately, it requires more maintenance than other surfaces, like engineered wood fiber (EWF). The oldest PIP surface that LARPD maintains is at Bothwell Park. It's approximately 13 years old and is showing wear and separation at the seams. Steve Sommers is LARPD's resident PIP specialist. He does most of the PIP repairs throughout the District.

Concrete and sidewalk repair is a never-ending project in Livermore. The most common culprit causing concrete to lift, or crack are tree roots. Once the sidewalk has begun to move, the only options are to grind the high spots or remove and replace the entire section. In these images, Ryan Voissem and Mike Loder are seen doing both at Bothwell Park.



To be a maintenance technician is to be a Jack of all trades. Everything from concrete work to PIP repairs. Every month, the Facilities team is performing plumbing repairs, HVAC maintenance, electrical repairs, mechanical repairs, various furnishing installations, site improvements of all kinds, heavy equipment work. The list goes on. There's never a dull day or lack of work needing to be done.

Respectfully submitted,

Mathew Fuzie
General Manager

MF/lvb/rvd